

**Annual Report of  
the  
Town of  
Alexandria  
New Hampshire**



**For the  
Fiscal Year  
Ending  
December 31, 2001**



**Proposed  
Alexandria Dog Ordinance**

**I. Authority:**

This ordinance is enacted under the authority of RSA 466:30-b, V and RSA 31:39.

**II. Dogs to be controlled by owners.**

All dogs must be kept under direct control of their owner or authorized members of the owner's immediate family at all times, either by the use of a leash, command and discipline by the owner to which the dog is responsive, fenced-in yard or other suitable means of restraint intended to keep the dog on the owner's property or otherwise under the owner's control.

**III. Picking up dogs running at large; notice to the owner.**

All dogs which are found running at large and not on the owner's property or under the owner's control will be picked up by the Animal Control Officer or the Police and held at an animal rescue shelter, humane society or other appropriate facility for a period of up to seven (7) days. If the dog has an identification tag or license, the owner will be notified promptly and will have seven (7) days in which to claim and pick up the dog. The owner shall be liable for all boarding, medical and related fees incurred as a result of the transport and boarding of the dog at the shelter and shall pay such fees in full prior to the release of the animal from the shelter.

**IV. Disposal of unclaimed dogs.**

At the expiration of the seven (7) day holding period, any unclaimed dog shall be disposed of at the discretion of the Animal Control Officer or the Police.

**V. Fines and Fees.**

All violations of this ordinance and any service performed by the Animal Control Officer or the Police shall be subject to the following fines and fees, payable to the Town of Alexandria. If fines and fees are not paid to the Town of Alexandria following a bill of assessment by the Town, the Town reserves the right to bring ordinance violation charges against the owner for each violation of the ordinance in an amount up to but not exceeding \$1000.

**A. Running at large:**

- (1) for unlicensed dogs, the fine shall be \$50.00 for the first offense, \$75.00 for the second offense, with an additional \$25.00 for each subsequent occurrence. The owner shall be liable for all boarding charges
- (2) for licensed dogs, the fine shall be \$25.00 for the first offense, \$50.00 for the second offense, with an additional \$25.00 for each subsequent occurrence. The owner shall be liable for all boarding charges.

**B. Unwanted Animals or animals delivered to the Humane Society.**

- (1) the fee shall be \$50.00.

**C. Investigation of Bites.**

- (1) the fee for inspection of an owner's property to determine whether there's a proper facility for the required quarantine confinement, if the dog has had rabies shot, shall be \$15.00.
- (2) the dog owner shall prepay and bear the cost of any boarding cost confinement.

**VI. Failure to pay any of the fines or fees set forth in this ordinance will result in the issuance of a summons, with the owner required to appear in Plymouth District Court and be subject to such additional fines and penalties as the town may seek and as the Court may impose, which may be up to \$1000 for each violation of this ordinance.**



## **Alexandria Volunteer Fire Department Auxiliary Summarization of 2001**

Last year was a very busy and successful year for the AVFD Auxiliary. At our January meeting, we established our calendar of events and the nominating committee presented a slate of officers. Donna Cloutier, Sandra Hamel, and Rosemary Homer were welcomed as new members.

We offered snacks and beverages at Town Meeting and hosted the Pemi Forest Fire Warden's Association. We also sponsored the July Food and Rummage Sale, Smorgasbord, the Fall Sale, and the Christmas Craft and Bake Sale and quilt raffle. In addition, we made gift baskets and the three silent auction items for the Christmas Craft and Bake Sale.

Our cookbook project was tabled as everyone became very busy and time slipped away. We need more energy and helping hands! And we need to establish a definite deadline for completion or wait a while before producing the second edition.

We wish to thank each and every one of our supporters--our success is because of you. We look forward to seeing you at our upcoming events!

Respectfully submitted,

Charlotte P. Barron,  
Secretary

### **2002 Calendar of Events**

<b>March 14<sup>th</sup></b>	<b>Town Meeting Refreshments</b>
<b>May 8<sup>th</sup></b>	<b>Pemi Forest Fire Warden's Association Supper</b>
<b>July 13<sup>th</sup></b>	<b>Food and Rummage Sale</b>
<b>August 17<sup>th</sup></b>	<b>Smorgasbord</b>
<b>October 5<sup>th</sup></b>	<b>Fall Sale</b>
<b>December 7<sup>th</sup></b>	<b>Christmas Craft and Bake Sale</b>

**Alexandria Volunteer Fire Department Auxiliary  
Summarization of 2001**



**ANNUAL REPORT**  
of the  
**TOWN OF ALEXANDRIA**  
**NEW HAMPSHIRE**

**For the Year Ending**  
**December 31, 2001**

## DEDICATION

Each year, the Dedication of the Annual Town Report acknowledges the significant contributions to the Town of Alexandria by individuals or groups. This tradition not only makes those contributions a permanent part of the recorded history of the Town, but it also says thanks in a special and public way for those standout contributions by those whose efforts may often be taken for granted.

In January of this year the Board of Selectmen was unanimous in the decision to dedicate the 2001 Annual Report to Mr. Robert Ramsey. A long-time resident of Alexandria, Bob has served the town in numerous ways over the years: as selectman, road agent, police chief, dog officer, and budget committee member. He's also an honorary member of the Alexandria Volunteer Fire Department.

Bob has also served his country. In 1941 he joined the United States Navy and defended his country in World War II. Bob fought in the devastating Battle of Midway and was on the *U.S.S. Yorktown* when it was sunk on June 7, 1942. He retired from the Navy in 1961 as Chief Petty Officer and served in the Navy Reserves until 1971.

An Alexandria history buff, Bob currently serves as a member of the Alexandria Historical Society.

The dedication of this report to Bob Ramsey is well deserved. On behalf of the Town of Alexandria, we welcome the opportunity to thank you publicly.



## FOREWORD

Mother Nature may have smiled on us in 2000, but Old Man Winter dumped on us in 2001! Last winter was a long, snowy one--a true New England winter. We are all indebted to the Highway Crew for working long, hard hours to keep our roads clear and safe for driving.

2001 was a busy year for your Selectmen's Office. We've put together a comprehensive personnel policy for all town employees. In addition, we've created Welfare Guidelines to help the town provide for residents in need of assistance while protecting the town's best interests.

The passing of the new state education formula has brought about many new standards in tax assessment procedures including property, current use, excavation, and timber. It's important to understand that Town Office procedures are continually reviewed for compliance with ever-changing guidelines. This has created a tremendous strain on our small, busy staff.

Additionally, we're in the third and final year of the revaluation. All properties are scheduled for review in the spring, with the appeal process in late summer. The new values will be put into place on the final tax bill.

The Selectmen started a pilot program with Cardigan Lodge in 2001. As a non-profit organization, the lodge was not required to contribute money to Alexandria prior to 2001. Under this new agreement, the lodge will contribute a minimum of \$3,000 a year to the town. This sum is tied to Alexandria's portion of the tax rate and will be very useful to the town.

To keep up with the times, we are currently working with Web Master Dave Switaj to revise and update Alexandria's homepage at [www.alexandrianh.com](http://www.alexandrianh.com). Our goal is to make the site as informative and appealing as possible, not only for residents, but for net surfers around the world. If you have a story or a picture you'd like to display on the town's home on the Web, we encourage you to call or stop by the office.

The tragedy of September 11 brought out the patriotism in all Americans, and Alexandrians were no exception. Flags were proudly displayed in front of many a house, on barns, and on car windows. Members of the Alexandria Volunteer Fire Department were ready to go to Ground Zero and serve in whatever capacity needed. As it turned out, the AVFD was asked to assist the State of New Hampshire Office of Emergency Management.

## 2001 Alexandria Annual Report

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Sadly, Alexandria lost one of its most prominent and dedicated citizens this year when Retired Fire Chief David Bucklin passed away on December 7, 2001. Chief Bucklin served with the Alexandria Volunteer Fire Department for 28 years. He was an asset to the department as well as to the town and he will be terribly missed by all of us.

After nine years of service to Alexandria, Chairman Robert Cantara decided not to run for another term as selectman. This came as a huge disappointment for those who know how dedicated Bob has been to serving the town and its residents. His wisdom, leadership, and integrity will be greatly missed. Thank you, Bob!

In closing, we'd like you to remember that town government doesn't run by itself. Alexandria needs its residents to help it grow and prosper by serving on various boards and offices. Please make the effort to get involved in town affairs by attending selectmen's meetings, Planning Board meetings, and public hearings and elections held at Town Hall. We encourage you to familiarize yourself with the functions of these offices and boards, and make yourselves available to participate in areas which may be of interest to you.

Many thanks for your support!

Robert A. Cantara  
Nicholas Panaggio, Jr.  
Whitney M. Leggett  
Selectmen

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**TOWN OFFICERS**

MODERATOR

Sherman Wadhams (02)

BOARD OF SELECTMEN

Robert A. Cantara (02)

Nicholas Panaggio (03)

Whitney Leggett (04)

HIGHWAY DEPARTMENT ROAD AGENT

Dale R. Robie (03)

TOWN TREASURER

Sandra Hamel (resigned 09/07/2001)

Lisa Showalter Hopkins (appointed 09/12/2001)

TOWN CLERK/TAX COLLECTOR

Charlotte P. Barron (03)

CHIEF OF POLICE

Robert S. Gilmore (resigned 12/01/2001)

Henry Yip (appointed 12/06/2001)

TRUSTEES OF TRUST FUNDS

Arthur N. Barron (04)

Douglas C. Benton (02)

Mary Seager (03) (resigned 07/2001)

Craig Williams (03) (10/2001)

SUPERVISORS OF THE CHECKLIST

Suzanne M. Cheney (02)

George G. Whittaker (04)

Loretta N. Brouillard (06)

HEALTH OFFICER

George G. Whittaker

SEXTON OF CEMETERIES

Keith E. Braley (02)

**TOWN OFFICERS - Continued**

**PLANNING BOARD**

Merry Ruggirello (04)	Harold Platts (04)
Sherman Wadhams (03)	Leon Sharp (resigned 4/13/01)
Roger Bedard (02)	Michael Corliss (04)

Glen Copatch, Alternate

Daniel McLaughlin, Alternate

Whitney M. Leggett, Selectmen's Representative

Mary Seager, Clerk (resigned 8/22/01)

Barbra Patterson, Clerk (as of 8/25/01)

**BUDGET COMMITTEE**

William Grout (08)	Sherman Wadhams (02)
Arthur Barron (03)	Bernard Shattuck (04)
Albert Bean (05)	Leon Sharp (06) (resigned 4/2001)
Joseph Santamaria (07)	Susan Hunt (appointed 2/2002)

**FOREST FIRE WARDEN**

Arthur N. Barron

**DEPUTY WARDENS**

David Bucklin (Deceased 12/01)

Francis Butler	Kenneth Patten
Frederick Platts	Brent Tucker

**EMERGENCY MANAGEMENT**

George G. Whittaker, Director

Edward S. Skroback, Asst. Director

**NEWFOUND AREA SCHOOL DISTRICT**

**BUDGET COMMITTEE MEMBER**

Douglas C. Benton (04)

**SCHOOL BOARD MEMBER**

Suzanne M. Cheney (04)

**THE STATE OF NEW HAMPSHIRE  
TOWN OF ALEXANDRIA  
2002 TOWN WARRANT**

To the Inhabitants of the Town of Alexandria, in the County of Grafton, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Alexandria on Tuesday, the twelfth day of March, 2002 at eleven o'clock in the morning to vote, by official ballot, on Articles 1 and 2.

The Polls will be open for voting on Articles 1 and 2 from 11:00 a.m. to 7:00 p.m. on Tuesday, the twelfth day of March, 2002:

1. To choose for the ensuing year the following Town Officers:

Moderator for two years

Selectman for three years

Treasurer for one year

Trustee of Trust Funds for three years

Planning Board Members (2) for three years

Sexton of the Cemeteries for one year

Budget Committee Member for seven years

Budget Committee Member for four years

Supervisor of Checklist for six years

2. To elect officers and to vote on questions required by law to be inserted on said official ballot, and to vote on all Warrant Articles from the first session of the Newfound Area School District by official ballot.

You are further notified to meet at the Town Hall in said Alexandria on Thursday, the fourteenth day of March, 2002, at seven o'clock in the evening, to act upon the following subjects:

3. To see if the Town of Alexandria will vote to (I) raise and appropriate the sum of Six Hundred Thousand Dollars (\$600,000.00) (gross budget) for the construction, equipping and furnishing of a new Town Shed and out buildings on town property located behind the existing town hall to house the Road Agent, equipment, personnel and support personnel, and to construct a road and bridge for access thereto from Washburn Road (the "Town Shed Project") (ii) authorize the issuance of not more than Five Hundred Thousand Dollars (\$500,000.00) of bonds or notes for said Town Shed Project in accordance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended), (iii) authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said Town Shed Project; (iv) authorize the Selectmen to issue, negotiate, sell and deliver said bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, and take any other action or to pass any other vote relative thereto;(v) authorize temporary borrowings, in accordance with the provisions of Municipal Finance Act (RSA 33:1 et seq. As amended), and (vi) authorize the change of purpose of the Town Shed Maintenance Reserve Fund from town shed maintenance to add to the purpose the construction of a new facility and authorize the withdrawal of One Hundred Thousand Dollars (\$100,000.00) from the Town Shed Maintenance Reserve Fund (to include accumulated interest to date of withdrawal) to be expended on the Town Shed Project. [The Board of Selectmen and Budget Committee recommend this appropriation.] [2/3 ballot vote required].

4. To see if the Town will vote to raise and appropriate Three Hundred Seventy Five Thousand Two Hundred Fifty Five Dollars (\$375,255.00) for the operation of the Town. This article does not include items listed in separate or special warrant articles. The Board of Selectmen and Budget Committee recommend this appropriation.

### **Executive Expenses (Salaries)**

Selectmen (3)	3,120.00
Town Clerk/Tax Coll Salary	34,459.00
TC/TC sick pay	663.00
Support staff TC/TC	1,800.00
Treasurer	1,800.00



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Trustees (3)	240.00	42,082.00
<b>Election, Registration &amp; Vital Statistics</b>		
Election salaries	2,000.00	
Operating Expenses	3,500.00	5,500.00
<b>Financial Administration</b>		
Administrative Asst. Salary	32,440.00	
Admin. Asst. sick pay	624.00	
Secretary Salary	17,300.00	
Property Assessing	15,000.00	
Auditing	6,500.00	
Data Processing	3,800.00	
Printing	2,450.00	
Map Maintenance	3,300.00	
Computer Support	3,000.00	
General Operating Expense (Selectmen)	12,730.00	
General Operating Expense (TC/TC)	13,330.00	110,474.00
<b>Revaluation</b>		19,500.00
<b>Legal Expenses</b>		14,000.00
<b>Personnel Administration</b>		
FICA/Unemployment	26,100.00	
Health Insurance	52,000.00	
Unemployment	200.00	
Workers' Compensation	7,000.00	85,300.00
<b>Planning and Zoning</b>		
Planning Board Secretary	2,400.00	
General Operating Expenses	2,100.00	4,500.00
General Government Building Expense		11,700.00
<b>Cemeteries</b>		
Salaries	14,150.00	
General Operating Expenses	1,870.00	16,020.00
<b>Liability Insurance</b>		12,500.00
<b>Bristol EMS/Ambulance</b>		18,307.00
<b>Fire Dispatch</b>		8,222.00
<b>Forest Fires</b>		2,500.00
<b>Emergency Management</b>		
Salaries	2,900.00	
General Operating Expenses	1,850.00	4,750.00

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<b>Street Lighting</b>		2,150.00
<b>Health Officer</b>		
Salary	3,800.00	
General Operating Expenses	700.00	4,500.00
<b>Animal Control</b>		
Salary	1,000.00	
General Operating Expenses	1,800.00	2,800.00
<b>General Assistance (welfare)</b>		9,500.00
<b>Patriotic Purposes</b>		150.00
<b>Bank and Interest Charges</b>		800.00
<b>TOTAL</b>		<b>375,255.00</b>

5. To see if the Town will vote to confirm that the intent of the 1997 town meeting vote on warrant article #15 was to substitute a salary of \$30,000 for the town clerk/tax collector plus benefits and to abolish other means of compensation, including but not limited to RSA 41:25 (town clerk fees), RSA 41:33 (tax collector fees) and RSA 261:74-d (motor vehicle registration fees). The vote to abolish other current means of compensation meant that all fees shall be turned over to the town and no fees shall be considered a source of compensation for the town clerk/tax collector. The Board of Selectmen recommends this article.

6. To see if the Town will vote to confirm the authority of the Selectmen to adopt the recommendations of the Town's legal counsel and auditor and to establish operating procedures for all elected officials to include financial internal controls; expense record keeping; receipt of cash and other monies from permits and fees; implementing computer record keeping; and, maintaining records and producing financial or other reports so that the Selectmen can fulfill their fiduciary duties and manage the prudential affairs of the Town. The Board of Selectmen recommends this article.

7. To see if the Town will vote to delegate to the Selectmen the authority as set forth in RSA 674:40-a to accept as a town road the road that will serve the proposed Town Shed Project. The Board of Selectmen recommends this article.

8. Shall we adopt the provision of RSA 72:1-c which authorizes any town or city to elect not to assess, levy and collect a resident tax? The Board of Selectmen recommends the approval of this article.

9. To see if the Town will vote to raise and appropriate Three Hundred Twenty Seven Thousand Four Hundred Eighty Two Dollars (\$327,482.00) for the maintenance, sealing, reconstruction and plowing of all Class V Town Roads and the posting of all Class VI Town Roads. Of this amount, Sixty Four Thousand Nine Hundred Forty Eight Dollars (\$64,948.00) will be reimbursed by the Highway Block Grant. The remaining Two Hundred Sixty Two Thousand Five Hundred Thirty Four Dollars (\$262,534.00) to be raised by taxation. The Board of Selectmen and Budget Committee recommend this appropriation.

Town Funds	\$262,534.00
Highway Block Grant	<u>64,948.00</u>
<b>Total</b>	<b>327,482.00</b>

10. To see if the Town will vote to raise and appropriate One Hundred Sixty Two Thousand Eight Hundred Dollars (\$162,800.00) for the repair and paving of approximately 4,500 feet of Brook Road. The Board of Selectmen and Budget Committee recommend this appropriation in the event that Article #3 is defeated.

11. To see if the Town will vote to appropriate One Hundred Ten Thousand Five Hundred Dollars (\$110,500.00) for the purchase of a new 10 Wheeler Dump Truck complete with multi-body and plow and authorize the withdrawal of said funds from the Highway Equipment Capital Reserve Fund. The Board of Selectmen and Budget Committee recommend this appropriation.

12. To see if the Town will vote to appropriate Four Thousand One Hundred Dollars (\$4,100.00) to purchase a new one way highway plow and authorize the withdrawal of said funds from the Highway Equipment Capital Reserve Fund. The Board of Selectmen and Budget Committee recommend this appropriation.

13. To see if the Town will vote to raise and appropriate Five Hundred Thousand Dollars (\$500,000.00) for the construction of a replacement bridge on Town Pound Road. Of this amount, Four Hundred Thousand Dollars (\$400,000.00) or 80% will be reimbursed by the State of New Hampshire Dept. of Transportation. The remaining One Hundred Thousand Dollars (\$100,000.00) to be raised by taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2003. The Board of Selectmen and Budget Committee recommend this appropriation.
14. To see if the Town will vote to abolish the election of a Road Agent, at the conclusion of the current term of the elected Road Agent and to authorize the Board of Selectmen to appoint the Town of Alexandria Road Agent for a three year term pursuant to RSA 231:62-a. The Board of Selectmen recommends the approval of this article.
15. To see if the Town will vote to raise and appropriate Seventy Two Thousand Two Hundred Forty Six Dollars (\$72,246.00) for the operation and maintenance of the Alexandria Police Department. The Board of Selectmen and Budget Committee recommend this appropriation.
16. To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be utilized by the Police Chief Search Committee for expenses associated with the search for a Police Chief. The Board of Selectmen and Budget Committee recommend this appropriation.
17. To see if the Town will vote to raise and appropriate One Hundred Two Thousand Six Hundred Eighty Dollars (\$102,680.00) for Solid Waste Disposal. The Board of Selectmen and Budget Committee recommend this appropriation.
18. To see if the Town will vote to raise and appropriate One Hundred Thirty Five Thousand Dollars (\$135,000.00) for the following Capital Reserve Funds. The Board of Selectmen and Budget Committee recommend this appropriation.

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Fire Department Equipment	20,000.00
Police Department Cruiser	5,000.00
Highway Department Equipment	30,000.00
Town Buildings Fund	50,000.00
Town Shed Fund	25,000.00
Town Dump Closure Fund	<u>5,000.00</u>
<b>Total</b>	<b>\$ 135,000.00</b>

19. To see if the Town will vote to raise and appropriate Six Thousand Dollars (\$6,000.00) to modify the existing front porch roof of the Town Hall to extend over the entire porch. The Board of Selectmen and Budget Committee recommend this appropriation.

20. To see if the Town will vote to raise and appropriate Five Thousand Dollars (\$5,000.00) for the engineering costs to produce working plans for the new town municipal office building. The Board of Selectmen and Budget Committee recommend this appropriation.

21. To see if the Town will vote to raise and appropriate Ten Thousand Nine Hundred Dollars (\$10,900.00) to the Town of Alexandria Volunteer Fire Department (AVFD) for the provision of fire fighting and prevention services and continue the lease of the 1999 International Tanker to the AVFD all pursuant to agreement between the Town and the AVFD. The Board of Selectmen and Budget Committee recommend this appropriation.

22. To see if the Town will vote to raise and appropriate Twelve Thousand Three Hundred Thirty Eight Dollars (\$12,338.00) for the following health and welfare agencies. The Board of Selectmen and Budget Committee recommend this appropriation.

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Newfound Area Nursing Association	7,156.00
Task Force Against Violence	902.00
Plymouth Regional Clinic	1,000.00
Pemi-Baker Youth & Family Services	1,430.00
Lakes Region Community Services	600.00
Grafton County Senior Citizens	600.00
Tri County Cap	<u>650.00</u>
<b>Total</b>	<b>\$ 12,338.00</b>

23. To see if the Town will vote to raise and appropriate Twelve Thousand Four Hundred Seventeen Dollars (\$12,417.00) for the support of recreation. The Board of Selectmen and Budget Committee recommend this appropriation.

Bristol Community Center and Recreation	\$10,917.00
Wellington State Park Entry	<u>1,500.00</u>
<b>Total</b>	<b>\$12,417.00</b>

24. To see if the Town will vote to adopt the following building notification ordinance proposed by the Selectmen including penalty and administrative provisions:

- A. No person may erect any structure or renovate an existing structure without first filing an application for a building permit with the Selectmen on a form provided by them. The Selectmen shall review such application to determine that all necessary permits and approvals under State Law and Town ordinances (including, as applicable: subdivision approval, septic disposal and access permits) have been obtained prior to building permit issuance.
- B. The cost of a building permit will remain \$20.00 for new construction only. There will be no fee for additions or renovations.
- C. The Selectmen, after notice and Public Hearing, shall adopt such administrative regulations as may be necessary and appropriate to effectively administer this permit ordinance.

- D. Purpose/Scope: This ordinance is enacted for the purpose of allowing the Selectmen to monitor construction in Town for property assessment purposes and as a means of ensuring compliance with other Town ordinances and regulations and State laws. This ordinance is not intended to impose any standards for construction, but will require an occupancy permit.
- E. Penalty: Any person who violates this ordinance may be punished by a fine of not less than One Hundred Dollars (\$100.00) per day for each day of continuing violation. Proceeds from such fines shall be deposited in the Town's general fund.
- F. Effective Date: This ordinance shall take effect upon its adoption, except that the Selectmen may continue to use the Town Building Ordinance adopted March 13, 1979 for notification of construction and approval until a formal application form and administrative rules have been adopted.

The Board of Selectmen recommends this article.

25. Shall the Town adopt an animal control ordinance as authorized by RSA 466:30-b(V) and 31:39-b with the provision that monies collected from fines and forfeitures shall be paid to the Town and not paid to the State. A copy of the proposed ordinance is available for inspection at the town hall. The Board of Selectmen recommends this article.

26. To raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) to purchase "Welcome to Alexandria" signs to be posted at 4 access routes to Alexandria. The Board of Selectmen and Budget Committee recommend this appropriation.

27. To raise and appropriate the sum of One Hundred Sixteen Thousand Dollars (\$116,000.00) (to be filled in by the Highway Dept.) to pave Bailey Road in Alexandria. This article is by petition.

28. To see if the Town of Alexandria will vote to place one time clock at the Town Hall and one time clock at the Town Shed for non-elected employees. This article is by petition. One Thousand One Hundred Dollars (\$1,100.00) to be raised and appropriated with the passing of this article.

## 2001 Alexandria Annual Report

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29. To see if the Town of Alexandria will vote on the salary of each Selectman at Thirty Dollars (\$30.00) per meeting attended. This article is by petition. Three Thousand Nine Hundred Dollars (\$3,900.00) to be raised and appropriated with the passing of this article in addition to that proposed in article #4.

30. To see if the Town of Alexandria will vote to raise and appropriate Five Hundred Dollars (\$500.00) for the placement of a backboard, rim, support pole, net, five basketballs and a ball net (to hold the balls) to be placed at Town Hall for the youth of Alexandria. This article is by petition.

31. To transact any other business that may legally come before this Meeting.

Given under our hands and seal, this 21st day of February, in the year of our Lord Two Thousand Two.

Robert A. Cantara  
Nicholas Panaggio, Jr.  
Whitney M. Leggett  
SELECTMEN OF ALEXANDRIA

A true copy of Warrant-Attest:

Robert A. Cantara  
Nicholas Panaggio, Jr.  
Whitney M. Leggett  
SELECTMEN OF ALEXANDRIA



# 2001 Alexandria Annual Report

Budget - Town/City of ALEXANDRIA

FY 2002

MS-6

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	4	39103	37532	42082	
4140-4149	Election, Reg. & Vital Statistics	4	2200	2743	5500	
4150-4151	Financial Administration	4	104243	96643	110474	
4152	Revaluation of Property	4	12000	12000	19500	
4153	Legal Expense	4	14000	9000	14000	
4155-4159	Personnel Administration	4	65920	56103	85300	
4191-4193	Planning & Zoning	4	4080	3289	4500	
4194	General Government Buildings	4	10100	5759	11700	
4195	Cemeteries	4	16020	16007	16020	
4196	Insurance	4	10000	9541	12500	
4197	Advertising & Regional Assoc.					
4199	Other General Government		0	0		
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	14	61538	62306	72246	
4215-4219	Ambulance	4	16929	16929	18307	
4220-4229	Fire	4	6963	6963	8222	
4240-4249	Building Inspection					
4290-4298	Emergency Management	4	4750	3614	4750	
4299	Other (Including Communications)	4	2500	1046	2500	
<b>AIRPORT/AVIATION CENTER</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration					
4312	Highways & Streets	8	263400	288605	327482	
4313	Bridges	12	58600	58600	500000	
4316	Street Lighting	4	2150	1799	2150	
4319	Other					
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	16	13236	13493	17000	
4323	Solid Waste Collection					
4324	Solid Waste Disposal	16	94225	73851	85680	
4325	Solid Waste Clean-up					

# 2001 Alexandria Annual Report

Budget - Town/City of **A1ALEXANDRIA** FY 2002 MS-6

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
<b>SANITATION cont.</b>						
4326-4329	Sewage Coll. & Disposal & Other					
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration	4	1500	2671	4500	
4414	Pest Control	4	1500	850	2800	
4415-4419	Health Agencies & Hosp. & Other	21	12217	12217	12338	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	4	6000	4537	9500	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation	22	12099	12099	12417	
4550-4559	Library					
4583	Patriotic Purposes	4	150	111	150	
4589	Other Culture & Recreation					
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
<b>DEBT SERVICE</b>						
4711	Princ. - Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					

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Budget - Town/City of ALEXANDRIA

FY 2002

MS-6

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)

**DEBT SERVICE cont.**

XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX

4790-4799	Other Debt Service	4	125	192	800	
-----------	--------------------	---	-----	-----	-----	--

**CAPITAL OUTLAY**

XXXXXXXX XXXXXXXXXXX XXXXXXXXXXX XXXXXXXXXXX

4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					

**OPERATING TRANSFERS OUT**

XXXXXXXX XXXXXXXXXXX XXXXXXXXXXX XXXXXXXXXXX

4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund	17	135000	135000	135000	
4916	To Exp.Tr.Fund-except #4917		400			
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
SUBTOTAL 1			970948	943500	1537418	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the the line total for the ensuing year.

#	Additional Special Articles	Amount
27	Time Clocks	1100
28	Selectmen Salary Increase	3900
29	Basketball Hoop	500
	Total	5500

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Budget - Town/City of ALEXANDRIA FY 2002

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## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Alexandria Vol. Fire	20	\$10,191	\$10,191	\$10,900	
	Library		5000	5000	0	
	Historical Society	25	0	0	4000	
	Town Shed	3			600,000	
	Pave Bailey Road	26			116000	
	10 Wheel Dump Truck	10			110500	
	One Way Plow	11			4100	
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	845,500	XXXXXXXXXX

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

Individual\* warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Mt. Card/Brook Road		96,500	\$96,500		
	4500' Brook Road	9			162800	
	Engineering Plans	19			5000	
	PD Chief Search	15			2500	
	Hall Porch Roof	18			6000	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	176300	XXXXXXXXXX

# 2001 Alexandria Annual Report

Budget - Town/City of ALEXANDRIA FY2002

MS-6

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
<b>TAXES</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3120	Land Use Change Taxes		10000	17532	10000
3180	Resident Taxes	7	6500	8270	0
3185	Timber Taxes		30000	33609	30000
3186	Payment in Lieu of Taxes		3000	3000	3000
3189	Other Taxes		800	1287	1100
3190	Interest & Penalties on Delinquent Taxes		30000	28886	25000
	Inventory Penalties		0	0	0
3187	Excavation Tax (\$.02 cents per cu yd)		700	729	700
3188	Excavation Activity Tax		2000	2264	0
<b>LICENSES, PERMITS &amp; FEES</b> XXXXXXXXXX XXXXXXXXXX					
3210	Business Licenses & Permits			25	0
3220	Motor Vehicle Permit Fees		130000	188459	130000
3230	Building Permits		400	1490	400
3290	Other Licenses, Permits & Fees		2200	7414	4150
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3351	Shared Revenues		7050	14185	7050
3352	Meals & Rooms Tax Distribution		30805	34641	34641
3353	Highway Block Grant		64303	64303	64948
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1673	1624	1530
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		46906	59221	403483
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3401-3406	Income from Departments		2501	4157	2852
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3501	Sale of Municipal Property		400		
3502	Interest on Investments		17000	32180	11000
3503-3509	Other		500	4124	1000

# 2001 Alexandria Annual Report

Budget - Town/City of ALEXANDRIA FY 2002

MS-6

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
<b>INTERFUND OPERATING TRANSFERS IN</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	3,10,11	0	0	214600
3916	From Trust & Agency Funds		4095	3732	3500

<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes	3			500000
	Amta VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>390833</b>	<b>511132</b>	<b>1448954</b>

**\*\*BUDGET SUMMARY\*\***

SUBTOTAL 1 Appropriations Recommended (from page 4)	1537418
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4/5)	851000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)	176300
<b>TOTAL Appropriations Recommended</b>	<b>2564718</b>
<b>Less: Amount of Estimated Revenues &amp; Credits (from above, column 6)</b>	<b>1448954</b>
<b>Estimated Amount of Taxes to be Raised</b>	<b>1115764</b>

## **SUMMARY INVENTORY OF VALUATION (MS-1)**

Residential Land	\$28,042,159
Land at Current Use Value	1,823,998
Commercial/Industrial Land	489,000
Residential Buildings	42,636,836
Manufactured Housing	1,266,010
Commercial/Industrial Buildings	5,643,450
Public Utilities	<u>11,541,479</u>
<b>TOTAL VALUATIONS BEFORE EXEMPTIONS</b>	<b>\$91,442,932</b>
Blind Exemptions	\$30,000
Elderly Exemptions	35,000
<b>TOTAL EXEMPTIONS ALLOWED</b>	<b>\$65,000</b>

<b>NET VALUE FOR TAX RATE COMPUTATION</b>	<b>\$91,377,932</b>
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Number of individuals applying for elderly exemptions in 2001	0
Number of elderly exemptions granted for 2001	4
Number of individuals applying for blind exemption in 2001	0
Number of blind exemptions granted for 2001	2

### **UTILITY SUMMARY**

New England Hydro-Transmission Corporation	\$6,508,957
New England Power Company	2,861,486
New Hampshire Electric Cooperative	847,286
Public Service Company of New Hampshire	<u>1,323,750</u>
<b>TOTAL VALUATION SUMMARY OF UTILITIES</b>	<b>\$11,541,479</b>

### **CURRENT USE REPORT**

Number of acres receiving Current Use assessment	
Farm land	1,176
Forest land	16,107
Forestland with documented stewardship	1,862
Unproductive land	622
Flood/Wetland	785
<b>TOTAL ACREAGE IN CURRENT USE</b>	<b>20,552</b>

Current Use acres with recreation use	674
Total number of parcels in Current Use	322

## 2001 Alexandria Annual Report

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### 2001 Town Meeting Minutes March 13, 2001

The ballot clerks were as follows: Orville Burr, Donald Flanders, Jr., Marilyn Ramsey, and Earlene Wells. Supervisors of the checklist present were Suzanne Cheney and George Whittaker. Loretta Brouillard joined them for a short time in the afternoon. Town Clerk Charlotte Barron and Moderator Sherman Wadhams were also present.

Prior to the opening of the polls, Town Clerk Charlotte P. Barron received a lovely arrangement of 30 assorted roses from the Town of Alexandria for her 30 years of continuous service as Town Clerk.

There were 501 official town ballots printed, 500 school warrant ballots, and 502 school district officials' ballots received.

Moderator Sherman Wadhams swore in Orville Burr as a ballot clerk.

The polls were opened at 11 a.m. Articles 1 and 2 of the warrant were read.

Absentee ballots were cast at 2 p.m. Twenty-nine absentee ballots were issued. Twenty-seven were returned in a timely fashion.

The polls were closed at 7 p.m. with 342 ballots being cast. There were 825 registered voters on the checklist at the close of the day.

The counters of the town ballots were as follows: Sonya Bomster, Nicholas Panaggio, and Robert Ramsey. Counters of the School District Officials ballots were John Bomster, Robert Cantara, and Helen Whittinghill. Counters for the School District warrant articles ballots were Arthur Barron, Bernard Shattuck, George Whittaker, Suzanne Cheney, Marilyn Ramsey, and Earlene Wells.

Article 1: The results of the election were announced at 10 p.m. Those elected were as follows:

Selectman for 3 years.....	Whitney M. Leggett
Town Treasurer for 1 year.....	Sandra Hamel
Trustee of Trust Funds for 3 years.....	Arthur N. Barron
Sexton of Cemeteries for 1 year.....	Keith E. Braley
Budget Committee for 7 years.....	William Grout
Planning Board Members for 3 years.....	Harold W. Platts
	Merry Ruggirello
Planning Board Members for 2 years.....	Sherman Wadhams
	Michael Corliss



## 2001 Alexandria Annual Report

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Article 2: The results of the Newfound Area School District Officials and ballot questions were announced--Alexandria's results are one of seven towns.

A motion was made and seconded to reconvene on March 15, 2001 at 7 p.m.

The meeting was called to order at 7:00 p.m. by Moderator Sherman Wadhams. Motion by Donald Akerman to reconvene, seconded by Bernard Shattuck, so voted.

Sherman Wadhams led the Pledge of Allegiance to the flag. A moment of silent prayer was observed.

Charlotte Barron was presented with a corsage for her 30 years of continuous service as town clerk.

The rules of the house were established by Moderator Sherman Wadhams and accepted by those present.

Article 1: The results of Tuesday's election were announced at the opening of the meeting.

Article 2: The results of the Newfound Area School District Officials and School District Warrant Articles were announced as provided by the School District Office.

Article 3: Motion made by Robert Adkins to raise and appropriate \$1,200,000, authorize the issuance of no more than \$1,000,000 of bonds or notes, and withdrawal of \$200,000 from the Town Building Capital Reserve Fund. Seconded by Valerie Raymond for the Town Hall Annex project as printed in the Town Warrant.

Selectman John Bomster gave a detailed financial explanation. Ward D'Elia was granted permission to speak. He spoke of the feasibility of the article and space needs. The voters raised many questions. The polls were opened at 8:51 p.m. and closed at 9:55 p.m. with 161 votes cast. The supervisors of the checklist counted the ballot votes. The results of the ballot votes were:

Yes: 40

No: 121

The article was defeated.

Article 4: Motion by William Grout to raise and appropriate \$1,075,000 for the construction of a new Town Shed, to authorize the selectmen to obtain a bond of no more than \$1,000,000, and authorize withdrawal of \$75,000 from the Town Shed Capital Reserve Fund, seconded by Judith Goguen. Amendment by

## 2001 Alexandria Annual Report

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Kathleen Richard, seconded by Donald Akerman, to check the feasibility of other locations without the road and bridge cost keeping the monetary amounts the same. Vote on amendment in the affirmative. Motion made and seconded to move the question. The polls opened at 10:10 p.m. and closed at 11:20 p.m. The supervisors of the checklist counted the ballots. 151 ballots were cast.

Yes: 87

No: 64 The article failed to get the 2/3 yes vote.

Article 5: Motion by Robert Adkins to raise and appropriate \$327,633 for the operation of the town for the ensuing year, seconded by Eric Lucas. After much discussion, a motion was made by Donald Akerman to amend the article to \$320,633, seconded by Margaret LaBerge, so voted.

Article 6: Motion by Donald Akerman to raise and appropriate \$263,400 for the maintenance, sealing, and reconstruction of all Class V town roads and for the posting of all Class VI town roads, seconded by James Akerman, so voted.

Town Funds:	\$199,097
Highway Block Grant:	<u>\$ 64,303</u>
	\$263,400

Article 7: Motion by Robert Adkins to raise and appropriate \$96,500 for the repair and paving of approximately 4000 feet of the Mount Cardigan and Brook Roads, seconded by Eric Lucas, so voted.

Article 8: Motion by Judith Goguen to raise and appropriate \$110,000 to repair and pave Bailey Road, seconded by Melanie Shokal, voted NO.

Article 9: Motion by Albert Bean to raise and appropriate \$58,600 for the engineering costs to design a replacement bridge on Town Pound Road, seconded by Donald Akerman, so voted.

Article 10: Motion by Robert Adkins to raise and appropriate \$61,538 for the operation and maintenance of the Alexandria Police Department; seconded by William Grout, so voted.

Article 11: Motion by Donald Akerman to raise and appropriate \$107,461 for Solid Waste Disposal, seconded by James Akerman, so voted.

## 2001 Alexandria Annual Report

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Article 12: Motion by Robert Adkins to raise and appropriate \$135,000 for the following Capital Reserve Funds:

Fire Department Equipment:	\$20,000.00
Police Department Cruiser:	5,000.00
Highway Department Equipment:	30,000.00
Town Buildings Fund:	50,000.00
Town Shed Fund:	25,000.00
Town Dump Closure Fund:	<u>5,000.00</u>
Total:	\$135,000.00

Seconded by Eric Lucas, so voted.

Article 13: Motion by Robert Adkins to raise and appropriate \$10,191 for the provision of fire fighting and services to the Alexandria Volunteer Fire Department and continue the lease of the 1999 International Fire Truck to the AVFD; seconded by Arthur Barron, so voted.

Article 14: Motion by Albert Bean to raise and appropriate \$12,217 for the following health and welfare agencies. The breakdown is as follows:

Newfound Area Nursing Association:	\$7,156.00
Lakes Region Community Services:	585.00
Grafton County Senior Citizens:	600.00
Task Force Against Domestic and Sexual Violence:	876.00
Tri-County Community Action Program:	600.00
Pemi-Baker Youth and Family Services:	1,400.00
Plymouth Regional Clinic:	<u>1,000.00</u>
Total:	\$12,217.00

Seconded by Arthur Barron, so voted.

Article 15: Motion by William Grout to raise and appropriate \$12,099 for the support of recreation. The breakdown is as follows:

Bristol Community Center and Recreation:	\$10,599.00
Wellington State Park Entry:	<u>1,500.00</u>
Total:	\$12,099.00

Seconded by Donald Akerman, so voted.

Article 16: Motion by Albert Bean to authorize indefinitely, until rescinded, the Board of Selectmen to dispose of tax deeded property by either sealed bid, public auction, or repurchase by the former owner subject to the obligations and authority conferred by RSA 80:42 and RSA 80:88-91. Said disposal of tax deeded property may contain such conditions and stipulations as the Selectmen

## 2001 Alexandria Annual Report

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find to be in the best interest of the Town. Seconded by Donald Akerman, so voted.

Article 17: Motion by Donald Akerman to abolish the election of a Police Chief, seconded by Eric Lucas.

Ballot Vote:      Yes 55                      No 46                      So voted.

Article 18: Motion by Susan Hunt to reclassify the section of Gale Road (off Fowler River Road) from the Bliss residence to 25 feet beyond the Ruggirello driveway; seconded by Merry Ruggirello, voted NO.

Article 19: Motion by Scott Benton to raise and appropriate \$5,000 to help supplement the operating and maintenance expenses of Haynes Library; seconded by Donald Akerman. Both withdrawn. Amendment by Jane D'Ovidio for the Town to raise and appropriate \$5,000 to help supplement operating and maintenance expenses for Haynes Library, provided that within this fiscal year the library become a corporation in good standing with the Secretary of State of New Hampshire and a recognized 501(c) (3) non-profit organization; seconded by Arthur Barron, so voted as amended.

Article 20: Town Clerk Charlotte Barron stood up and thanked "the townspeople and fellow elected officials past and present for allowing me to serve you as Town Clerk for the past 30 years. It has been an honor and pleasure. I look forward to being able to continue serving our Town for many more years in this capacity."

Motion by Donald Akerman to adjourn at 1:07 a.m., seconded by Robert Adkins, so voted.

Respectfully submitted,

Charlotte P. Barron

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1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	5	39,103	
4140-4149	Election, Reg. & Vital Statistic	5	2,200	
4150-4151	Financial Administration	5	104,243	
4152	Revaluation of Property	5	12,000	
4153	Legal Expense	5	14,000	
4155-4159	Personnel Administration	5	65,920	
4191-4193	Planning & Zoning	5	4,080	
4194	General Government Buildings	5	10,100	
4195	Cemeteries	5	16,020	
4196	Insurance	5	10,000	
4197	Advertising & Regional Assoc.	5		
4199	Other General Government	5		
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	10	61,538	
4215-4219	Ambulance	5	16,929	
4220-4229	Fire	5,13	17,154	
4240-4249	Building Inspection			
4290-4298	Emergency Management	5	4,750	
4299	Other (Including Communication)	5	2,500	
<b>AIRPORT/AVIATION CENTER</b>			XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations			
<b>HIGHWAYS &amp; STREETS</b>			XXXXXXXXXX	XXXXXXXXXX
4311	Administration	6,7	359,900	
4312	Highway & Streets	9	58,600	
4313	Bridges	5	2,150	
4316	Street Lighting			
4319	Other			
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX
4321	Administration	11	13,236	
4323	Solid Waste Collection			
4324	Solid Waste Disposal	11	94,225	
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			

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MS-2

1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			XXXXXXXXXX	XXXXXXXXXX
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
<b>ELECTRIC</b>			XXXXXXXXXX	XXXXXXXXXX
4351-4359	Electrical Operations			
<b>HEALTH</b>			XXXXXXXXXX	XXXXXXXXXX
4411	Administration	5	1,500	
4414	Pest Control	5	1,500	
4415-4419	Health Agencies & Hosp. & Other	14	12,217	
<b>WELFARE</b>			XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist	5	6,000	
4444	Intergovernmental Welfare Payments			
4445-4449	Vendor Payments & Other			
<b>CULTURE &amp; RECREATION</b>			XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	15	12,099	
4550-4559	Library	19	5,000	
4583	Patriotic Purposes	5	150	
4589	Other Culture & Recreation			
<b>CONSERVATION</b>			XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources			
4619	Other Conservation			
4631-4632	REDEVELOPMENT & HOUSING			
4651-4659	ECONOMIC DEVELOPMENT			
<b>DEBT SERVICE</b>			XXXXXXXXXX	XXXXXXXXXX
4711	Princ. - Long Term Bonds & Notes			
4721	Interest-Long Term Bonds & Notes			
4723	Int. on Tax Anticipation Note			
4790-4799	Other Debt Service	5	125	

# 2001 Alexandria Annual Report

MS-2

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 WARR. ART.#	4 Appropriations As Voted	5 For Use By Department of Revenue Administration
<b>CAPITAL OUTLAY</b>			xxxxxxxxxx	xxxxxxxxxx
4901	Land			
4902	Machinery, Vehicles & Equipment			
4903	Buildings			
4909	Improvements Other Than Bldgs			
<b>OPERATING TRANSFERS OUT</b>			xxxxxxxxxx	xxxxxxxxxx
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Enterprise Fund			
	Sewer-			
	Water-			
	Electric-			
	Airport-			
4915	To Capital Reserve Fund	12	135,000	
4916	To Exp.Tr.Fund-except #4917	13	400	
4917	To Health Maint. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Agency Funds			
<b>TOTAL VOTED APPROPRIATIONS</b>			<b>1,082,639</b>	

## SPECIAL NOTES FOR COMPLETING THE MS-2 FORM

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved and amended appropriations from the MS-6 or MS-7 posted budget form. List the appropriate warrant article numbers in column 3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form to our address within 20 days after the meeting.

The revenue page form MS4, due September 1, will be mailed to you in the summer.

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

# 2001 Alexandria Annual Report

MS-4

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-4  
REVISED 1999

DUE SEPTEMBER 1

City/Town: ALEXANDRIA FY: 2001

## REVISED ESTIMATED REVENUES (RSA 21-J:34)

Acct.#	SOURCE OF REVENUE	WARR. ART.#	For Use By Municipality	Reserved For Use by DRA
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Tax		10,000	
3180	Resident Tax		6,700	
3185	Timber Tax		28,000	
3186	Payment in Lieu of Taxes		3,000	
3189	Other Taxes		1,000	
3190	Interest & Penalties on Delinquent Taxes		14,000	
	Inventory Penalties			
3187	Excavation Tax (\$0.02 cents per cu yd)		700	
3188	Excavation Activity Tax		3,834	
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits			
3220	Motor Vehicle Permit Fees		130,000	
3230	Building Permits		650	
3290	Other Licenses, Permits & Fees		4,000	
3311-3319	FROM FEDERAL GOVERNMENT			
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		7,050	
3352	Meals & Rooms Tax Distribution		34,641	
3353	Highway Block Grant	6	64,303	
3354	Water Pollution Grant			
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement		1,530	
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax) <sup>Reg. 23</sup> Bridge	#9	46,903	
3379	FROM OTHER GOVERNMENTS			
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		2,000	
3409	Other Charges		200	
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			
3502	Interest on Investments		22,000	
3503-3509	Other		2,000	



# 2001 Alexandria Annual Report

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-4  
REVISED 1999

City/Town: ALEXANDRIA FY: 2001

## REVISED ESTIMATED REVENUES (RSA 21-J:34)

Acct.#	SOURCE OF REVENUE	WARR. ART.#	For Use By Municipality	Reserved For Use by DRA
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)			
	Water - (Offset)			
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds			
3916	From Trust & Agency Funds		4,095	
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes			
SUBTOTAL OF REVENUES			386,606	
<b>**General Fund Balance**</b> For Municipal Use Unreserved Fund Balance \$ 633,879 Voted From Fund Balance "Surplus" <\$ 0 > Unreserved Fund Balance - Retained < > Unreserved Fund Balance - Reduce Taxes \$			XXXXXXXXXX	XXXXXXXXXX
TOTAL REVENUES AND CREDITS				

REQUESTED OVERLAY (RSA 76:6)

\$ 50,000

*Anthony J. Williams*  
PREPARER'S SIGNATURE AND TITLE  
*Administrative Asst*

8/30/01

DATE

SUBMIT BY SEPTEMBER 1 TO THE ADDRESS ABOVE

**MUNICIPAL TAX RATE BREAKDOWN**

	Net Appropriation	Less BPT	Apprvd Taxes to be Raised	Tax Rate
2001 Town	\$572,794	6,097	566,697	\$6.20
County	153,785	1,038	152,747	1.67
School:				
Town	1,464,069	691,051	773,018	8.46
State	<u>512,109</u>		<u>512,109</u>	<u>6.42</u>
Total	1,976,178		1,285,127	22.75
2000 Town	\$577,300	\$6,097	\$571,203	\$6.20
County	134,290	1,038	133,252	1.45
School:				
Town	1,482,076	679,167	802,909	8.73
State	<u>491,983</u>		<u>491,983</u>	<u>6.26</u>
Total	1,974,059		1,294,892	22.64
1999 Town	\$577,401	\$6,097	\$571,304	\$6.26
County	130,667	1,038	129,629	1.42
School:				
Town	1,254,319	679,167	575,152	6.30
State	<u>491,983</u>		<u>491,983</u>	<u>6.42</u>
Total	1,746,302		1,067,135	20.40

## TAX COMPUTATION AND COMMITMENT

Total town appropriations	\$1,082,639
Total revenues and credits	- <u>547,106</u>
Net town appropriations	535,533
Net school tax assessment	1,976,178
Net county tax assessment	<u>153,785</u>
Total Town, School and County	2,665,496
Less State shared revenue	- 698,186
Plus war service credits	11,700
Plus overlay	<u>25,561</u>
Property Taxes to be Raised	2,004,571

## PROOF OF TAX RATE COMPUTATION

	Net Evaluation	X Tax Rate	
Town	91,369,951	16.33	1,492,071
State	79,828,472	6.42	<u>512,500</u>
Total			2,004,571

## TAX COMMITMENT ANALYSIS

Property taxes to be raised	2,004,571
Less war service credits	- <u>11,700</u>
Total Tax Commitment	\$1,992,871

## 2001 Alexandria Annual Report

### COMPARISON OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATION	APPROPRIATED	ACTUAL	VARIANCE
<b>General Government:</b>			
Executive Expenses	\$39,103	\$37,532	\$1,571
Election, Registration, & Vital Statistics	2,200	2,743	\$ (543)
<b>Financial Administration</b>	94,363		
Payroll		42,054	
Property Assessing		15,053	
Auditing		6,796	
Data Processing		2,813	
Printing		2,442	
Map Maintenance		2,589	
Computer Support		3,000	
General Operating Exp.		16,104	
<b>Subtotal</b>		<b>90,851</b>	<b>3,512</b>
Town Clerk/Tax Collector	9,880	5,793	4,087
Revaluation of Property	12,000	12,000	0
Legal	14,000	9,000	5,000
FICA & Unemployment	23,220	20,516	2,704
Health Insurance	35,700	30,999	4,701
Workers' Comp. Insurance	7,000	4,588	2,412
Planning & Zoning	4,080	3,289	791
General Government Bldgs	10,100	5,759	4,341
Cemeteries	16,020	16,007	13
Insurance	10,000	9,541	459
EMS Ambulance	16,929	16,929	0
Fire Dispatch	6,963	6,963	0
Forest Fires	2,500	1,046	1,454
Emergency Management	4,750	3,614	1,136
Street Lighting	2,150	1,799	351
Health Officer	1,500	2,671	(1,171)
Animal Control	1,500	850	650
Direct Assistance	6,000	4,537	1,463
Patriotic Purposes	150	111	39
Bank & Interest Charges	125	193	(68)
Cemetery Trust Funds	400	0	400
<b>Subtotals</b>	<b>\$320,633</b>	<b>\$287,331</b>	<b>\$33,302</b>

## 2001 Alexandria Annual Report

### COMPARISON OF APPROPRIATIONS AND EXPENDITURES, cont'd.

PURPOSE OF			
APPROPRIATION	APPROPRIATED	ACTUAL	VARIANCE
Police Department	61,538	62,306	(768)
Highway & Streets	263,400	288,604	(25,204)
Bridges	58,600	58,600	0
Transfer Station	107,461	87,344	20,117
<b>Health Services</b>			
N.A.N.A.	7,156	7,156	
Grafton Cty. Sr. Citizens	585	585	
Lakes Region Comm. Serv.	600	600	
Task Force: Dom/Sex Viol.	876	876	
Pemi-Baker Youth & Fam	1,400	1,400	
Tri-County C.A.P.	600	600	
Plymouth Regional Clinic	<u>1,000</u>	<u>1,000</u>	
<b>Subtotals</b>	12,217	12,217	0
<b>Culture and Recreation</b>			
Bristol Community Center	10,599	10,599	
Patriotic Purpose	<u>1,500</u>	<u>1,500</u>	
<b>Subtotals</b>	12,099	12,099	0
<b>Capital Reserve</b>			
Fire Dept. Equipment	20,000	20,000	
Police Dept. Cruiser	5,000	5,000	
Highway Dept. Equipment	30,000	30,000	
Town Buildings Fund	50,000	50,000	
Town Shed Fund	25,000	25,000	
Town Dump Closure Fund	5,000	5,000	
<b>Subtotals</b>	135,000	135,000	0
<b>Warrant Articles</b>			
Mt. Cardigan/Brook Rd	96,500	96,500	0
Alexandria Vol. Fire Dept	10,191	10,191	0
Library	5,000	5,000	0
<b>Subtotals</b>	762,006	767,861	(5,855)
<b>TOTAL EXPENSES</b>	<b>\$ 1,082,639</b>	<b>\$ 1,055,192</b>	<b>\$ 27,447</b>

SUMMARY OF REVENUES AND EXPENDITURES

REVENUES		
<b>Budgeted Revenue</b>		
Taxes, Other	\$62,675	
Payment in Lieu of Taxes	3,000	
Licenses, Permits and Fees	198,244	
Intergovernmental Revenue	165,884	
Income from Capital Reserve Funds	3,732	
Interest and Penalties	28,886	
Interest on Investments	32,179	
Income from Other Departments	4,816	
FEMA/NRCS	8,091	
Reimbursements and Refunds	3,624	
<b>Subtotal</b>	<b>\$511,131</b>	
<b>Non-Budgeted Revenue</b>		
Taxes	2,007,243	
<b>TOTAL REVENUES</b>	<b>\$2,518,374</b>	
EXPENDITURES		
<b>Budgeted Expenditures</b>		
General Government		\$264,360
Cemetery		16,007
Fire Dept		6,963
Highways and Streets		288,605
Health and Welfare		12,217
Sanitation		87,344
Culture and Recreation		12,099
Police Department		62,306
Capital Reserve Funds		135,000
Warrant Articles		170,291
<b>Subtotal</b>		<b>1,055,192</b>
<b>Non Budgeted Expenditures</b>		
Newfound Area School District - State Obligation		512,109
Newfound Area School District - Town Obligation		773,018
Grafton County		153,785
Overlay and Overpaid Taxes		6,149
<b>TOTAL EXPENDITURES</b>		<b>\$2,500,253</b>
<b>EXCESS OF EXPENDITURES OVER REVENUES - Unaudited</b>		<b>\$18,121</b>

## ADMINISTRATIVE PAYROLL

Department/Position	Salary
Administrative Assistant	\$31,647.12
Cemetery Sexton	9,798.48
Cemetery #1	3,240.00
Cemetery #2	659.20
Emergency Management Director	1,750.00
Emergency Management Asst. Dir.	536.00
Health Officer	1,865.00
Secretary	10,406.50
Selectmen (3)	2,523.84
Supervisors of Checklist (3)	1,053.00
Town Clerk/Tax Collector	33,540.85
Treasurer	1,242.00
Trustees (3)	225.00
<b>Total Administrative Payroll</b>	<b>\$98,486.99</b>

**SCHEDULE OF TOWN PROPERTY**

December 31, 2001

**DESCRIPTION**

Town Hall, land and buildings	\$ 307,713
Furniture and equipment	100,000
Cemetery, land and building	26,200
Equipment	4,221
Horsedrawn hearse	20,000
Fire Department Equipment	156,000
Police Department Cruisers	38,000
Equipment	27,000
Highway Department, land and buildings	168,800
Equipment	585,819
Transfer Station building	15,000
Equipment	34,050
Village School	23,650
Other Town land	148,865
<b>TOTAL</b>	<b>\$1,655,318</b>

(Reflects current insurance valuations)



# SCHOOL APPROPRIATION COMPARISON

## Net Appropriations by Year

YEAR	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001
<b>School Tax:</b>											
State portion									491,983	491,983	512,109
Town portion	1,228,772	1,248,193	1,271,744	1,359,788	1,451,716	1,582,219	1,515,493	1,489,525	575,152	802,909	773,018
County tax	91,507	102,960	114,716	120,867	125,000	120,598	124,996	118,086	129,629	133,252	152,747
Town tax	299,113	352,640	493,353	552,434	446,341	451,671	621,164	556,748	571,304	571,203	566,697
Total Taxes:											
State	0	0	0	0	0	0	0	0	491,983	491,983	512,109
Town	1,619,392	1,703,793	1,879,813	2,033,089	2,023,057	2,154,488	2,261,653	2,164,359	1,276,085	1,507,364	1,492,462
<b>Tax Rate/1000</b>											
<b>School</b>											
State									6.42	6.26	6.42
Town	13.91	14.31	14.15	16.76	18.07	19.42	17.44	16.54	6.30	8.73	8.46
County	1.04	1.18	1.28	1.49	1.56	1.48	1.44	1.42	1.42	1.45	1.67
Town	3.38	4.04	5.49	6.81	5.55	5.55	7.15	1.31	6.26	6.20	6.2
Total tax rate/1000	18.33	19.53	20.92	25.06	25.18	26.45	26.03	24.03	20.40	22.64	22.75

## 2001 Alexandria Annual Report

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### PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

#### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Alexandria  
Alexandria, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Alexandria as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Alexandria has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Alexandria as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Alexandria taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Alexandria. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

February 12, 2002

*Plodzik & Sanderson  
Professional Association*



**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

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*INDEPENDENT AUDITOR'S COMMUNICATION OF  
REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the Board of Selectmen  
Town of Alexandria  
Alexandria, New Hampshire

In planning and performing our audit of the Town of Alexandria for the year ended December 31, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our audit, the following instances of noncompliance with N.H. Statutes were noted:

**TAX COLLECTOR'S RECORDS**

RSA 80:76 - Tax Deed states in part "The collector, after 2 years from the execution of the real estate tax lien, shall execute to the lienholder a deed of the land subject to the real estate tax lien and not redeemed." It was noted that a significant amount of properties are subject to deed by the tax collector, but have not been. Taxes on the affected properties total approximately \$142,000. We recommend that the status of these properties be reviewed and proper steps be taken to comply with the aforementioned statute.

## 2001 Alexandria Annual Report

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### *Town of Alexandria*

### *Independent Auditor's Communication of Reportable Conditions and Other Matters*

**RSA 80:60 Notice of Lien** states in part that delinquent taxpayers should be properly notified at least 30 days prior to the execution of the tax lien. We noted that this did not occur in 2001. We recommend that the Tax Collector notify all delinquent tax payers at least 30 days prior to the tax lien execution to comply with this statute.

**RSA 80:65 - Notice by Lienholder to Mortgagee** states in part "The municipality, county or state as lienholder, within 45 days from the date of execution of the lien, shall identify and notify all persons holding mortgages upon such property as recorded in the office of the register of deeds." We recommend that the Tax Collector notify all mortgagees within 45 days from the date of execution of the lien in order to be in compliance with this statute.

**RSA 80:70 - Notice of Redemption** states in part "When full redemption is made, the tax collector shall within 30 days after redemption notify the register of deeds of the act..." We recommend that the Register of Deeds be notified of all redemptions on a monthly basis in order to be in compliance with this statute.

### **TRUST FUND RECORDS**

#### *Investment Fees*

**RSA 35:10 Trustees of Funds** states in part that the fees related to the Capital Reserve Funds should be charged to the Town as incidental expenses and not taken from Trust Fund income. The trustees of trust funds utilize the services of a trust company to manage the Town's Trust Funds. In this capacity, the company charges certain fees for the management of these accounts. Currently, the fees are netted against the investment income and are being charged to both the Capital Reserve and Nonexpendable Trust Funds.

**RSA 31:38-a Professional Banking and Brokerage Assistance** paragraph IV states that "Any expenses incurred...shall be charged against the trust funds involved and shall be identified and reported in the annual report of the trustee or trustees as expenditures out of trust funds..." As mentioned previously, these fees are being netted against investment income and not reported. We recommend that the investment company be contacted and appropriate changes be made to comply with state statutes.

Also, per recommendation of the Attorney General's Office, any charges in excess of 8% of the trust fund income must be charged to the General Fund. We noted that some of the investment charges being netted against income as mentioned above exceeded 8% of the income earned. We recommend that the Trustees ensure that excess charges are submitted to the Town for payment, and not taken from the Trust Funds.

## 2001 Alexandria Annual Report

---

*Town of Alexandria*

*Independent Auditor's Communication of Reportable Conditions and Other Matters*

### *Investment Policy*

RSA 31:25 Custody, Investments states in part... "The trustees shall formally adopt an investment policy for all investments made by them or by their agents for any trust funds in their custody. Such investment policy shall be reviewed and confirmed at least annually." It does not appear that the trustees have adopted a formal investment policy. We recommend that a policy be established with regard to all Trust Fund investments and that it be reviewed and updated annually in accordance with this statute.

### **TREASURER'S RECORDS**

RSA 41:29 Duties states in part "The Town Treasurer shall keep in suitable books provided for the purpose a fair and correct account of all sums received into and paid from town treasury..." The treasurer does not maintain a formal cashbook in accordance with this statute. We recommend that the treasurer maintain a cashbook separate from the general accounting records and that it be reconciled to them and to the depository bank on a monthly basis.

The following condition was noted that we do not consider to be a material weaknesses as defined in the second paragraph:

### *Assessing Records*

Testing of the assessment cards revealed discrepancies between the cards and the blotter book which is used as a basis for the tax commitment. The Town is currently in the process of a three-year townwide revaluation. We recommend that all assessment cards be reviewed and updated accordingly to ensure that the tax commitment is being based on the information contained on the assessment cards. If any information is in need of updating, proper adjustment should be made by the assessing personnel.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

*Plodzik & Sanderson*  
*Professional Association*

February 12, 2002

# 2001 Alexandria Annual Report

*EXHIBIT A  
TOWN OF ALEXANDRIA, NEW HAMPSHIRE  
Combined Balance Sheet  
All Fund Types  
December 31, 2001*

	<u>Governmental Fund Types</u>		<u>Fiduciary Fund Types</u>	Total (Memorandum Only)
	<u>General</u>	<u>Capital Project</u>	<u>Trust and Agency</u>	
<b><u>ASSETS AND OTHER DEBITS</u></b>				
<b><u>Assets</u></b>				
Cash and Equivalents	\$ 1,001,058	\$	\$ 691,193	\$ 1,692,251
Investments	28,549		572,113	600,662
<u>Receivables (Net of Allowance For Uncollectible)</u>				
Taxes	244,165			244,165
Accounts	1,351			1,351
Intergovernmental		10,880		10,880
Interfund Receivable	<u>5,612</u>	<u></u>	<u>675,127</u>	<u>680,739</u>
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 1,280,735</u></b>	<b><u>\$ 10,880</u></b>	<b><u>\$ 1,938,433</u></b>	<b><u>\$ 3,230,048</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>				
<b><u>Liabilities</u></b>				
Accounts Payable	\$ 13,508	\$	\$ 1,299	\$ 14,807
Accrued Expense	15			15
Intergovernmental Payable			675,127	675,127
Interfund Payable	675,127	1,880	3,732	680,739
Escrow and Performance Deposits	467			467
Deferred Tax Revenue	<u>333</u>	<u></u>	<u></u>	<u>333</u>
Total Liabilities	<u>689,450</u>	<u>1,880</u>	<u>680,158</u>	<u>1,371,488</u>
<b><u>Equity</u></b>				
<b><u>Fund Balances</u></b>				
Reserved For Encumbrances		45,000		45,000
Reserved For Endowments			583,748	583,748
Reserved For Special Purposes			674,527	674,527
<b><u>Unreserved</u></b>				
Undesignated (Deficit)	<u>591,285</u>	<u>(36,000)</u>	<u></u>	<u>555,285</u>
Total Equity	<u>591,285</u>	<u>9,000</u>	<u>1,258,275</u>	<u>1,858,560</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 1,280,735</u></b>	<b><u>\$ 10,880</u></b>	<b><u>\$ 1,938,433</u></b>	<b><u>\$ 3,230,048</u></b>

The notes to financial statements are an integral part of this statement.

# 2001 Alexandria Annual Report

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*SCHEDULE A-3  
TOWN OF ALEXANDRIA, NEW HAMPSHIRE  
General Fund  
Statement of Changes in Unreserved - Undesignated Fund Balance  
For the Fiscal Year Ended December 31, 2001*

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<u>Unreserved - Undesignated</u>		
<u>Fund Balance - January 1</u>	\$ 600,656	
 <u>Deduction</u>		
Unreserved Fund Balance Used		
To Reduce 2001 Tax Rate	<u>160,500</u>	
		\$ 440,156
 <u>Addition</u>		
<u>2001 Budget Summary</u>		
Revenue Surplus (Schedule A-1)	\$ 123,680	
Unexpended Balance of		
Appropriations (Schedule A-2)	<u>27,449</u>	
2001 Budget Surplus		<u>151,129</u>
 <u>Unreserved - Undesignated</u>		
<u>Fund Balance - December 31</u>		<u>\$ 591,285</u>

See Independent Auditor's Report, page 1.

**TOWN CLERK'S REPORT**  
**December 31, 2001**

Motor Vehicle Permits Issued:	2,110	\$188,458.50
Dog Licenses and Replacement Tags Issued:	184	\$1,283.00
Fees:		\$5,971.00
<b>Total:</b>		<b>\$195,712.50</b>

**Breakdown of Fees Collected:**

Filing Fees:	\$10.00
Vital Records:	\$114.00
Title Fees:	\$760.00
UCC Filings:	\$460.00
Wetland Permits:	\$12.00
NSF Charges:	\$150.00
1786 Municipal Agent Fees:	\$4,465.00
<b>Total Fees:</b>	<b>\$5,971.00</b>

	Current Year	One Year Prior	Two Years Prior
Number of Cars Registered:	2,110	2,073	1,919
Number of Dog Licenses Issued:	184	188	184

I hereby certify that the above report is correct to the best of my knowledge and belief.

Charlotte P. Barron, NHCTC  
 Alexandria Town Clerk



## 2001 Alexandria Annual Report

### TAX COLLECTOR'S REPORT

DEBITS	CURRENT	PRIOR
Uncollected Taxes - Beg. of Year		
Property Taxes		\$178,772.48
Land Use Change		9,430.00
Excavation Activity Tax		729.24
Utility Charges		
Taxes Committed		
Property Taxes	\$1,991,594.00	
Resident taxes	9,120.00	
Land use change	17,558.05	
Yield taxes	39,884.25	
Excavation tax	798.82	
Excavation activity tax	3,667.19	
Overpayment		
Property Taxes	332.89	
Interest - Late Tax	17,080.89	
Resident tax penalty	<u>12.00</u>	
<b>TOTAL DEBITS</b>	<b>\$2,080,048.09</b>	<b>\$188,931.72</b>
CREDITS	CURRENT	PRIOR
Remitted to Treasurer		
Property taxes	1,784,289.25	178,049.82
Resident taxes	8,270.00	
Land use change	12,222.00	5,310.00
Yield taxes	32,610.04	
Interest	17,080.89	
Penalties	12.00	
Excavation tax @ \$.02/yd	728.82	
Excavation activity tax	2,264.33	
Credit to 2002	332.89	
Abatements Made		
Property taxes	517.07	722.66
Land use change	4,100.00	1,290.00
Yield taxes	1,010.97	
Uncollected Taxes - End of Year		
Property taxes	206,787.28	
Resident taxes	850.00	
Land use change	1,236.45	2,830.00
Yield Taxes	6,263.24	
Excavation/Excavation		
Activity tax	1,472.86	729.24
<b>TOTAL CREDITS</b>	<b>2,080,048.09</b>	<b>188,931.72</b>

## 2001 Alexandria Annual Report

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	CURRENT	PRIOR	
<b>DEBITS</b>			
Unredeemed Liens Balance		<u>1999</u>	<u>1998 and Before</u>
at Beginning of Fiscal Year		40,504.81	126,785.01
Liens Executed During			
Fiscal Year	43,506.43		
Interest & Costs Collected			
(After Lien Execution)	<u>177.24</u>	<u>1,994.50</u>	<u>10,462.79</u>
<b>TOTAL DEBITS</b>	<b>43,683.67</b>	<b>42,499.31</b>	<b>137,247.80</b>
 <b>CREDITS</b>			
Remitted to Treasurer			
Redemptions	6,240.92	15,952.08	
22,807.03			
Interest & Costs Collected			
(After Lien Execution)	177.24	1,994.50	
10,462.79			
Unredeemed Liens Balance			
End of Year	<u>37,265.51</u>	<u>24,552.73</u>	<u>103,977.98</u>
<b>TOTAL CREDITS</b>	<b>\$43,683.67</b>	<b>\$42,499.31</b>	<b>\$137,247.80</b>

**TREASURER'S REPORT**

Reconciliation of Cash Books and Bank Balances

Year Ending December 31, 2001

**Sandra Hamel, Treasurer (resigned 9/7/2001)**

**Lisa Showalter Hopkins, Treasurer (appointed 9/12/2001)**

**Balance Forward 12/31/01**

Bank NH Checking	175007.74
Bank NH Pool Plus	990989.61
Bank NH Performance Bond	0
NHDIP Pool Account	27500.38

**Total Balance 12/31/2001** **1193497.73**

Deposits and Interest 2495880.80

Disbursements -2665730.69

**Total Balance 12/31/2001** **1023647.84**

Bank NH Checking	61268.87
Bank NH Pool Plus	933363.01
Bank NH Performance Bond	466.65
NHDIP Pool Account	28549.31

**Proof of Balances**

**Balance of Bond/Pool Accounts 12/31/2001** **962378.97**

Bank NH Checking	
Balance on Hand 12/31/2001	66978.46
Deposits in Transit	-31151.29
Outstanding Checks	+25441.70
Bank Balance 12/31/2001	61268.87

**Total Reconciled Balances 12/31/01** **1023647.84**

Respectfully submitted,  
Lisa Showalter Hopkins  
Treasurer

## 2001 Alexandria Annual Report

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### INVENTORY

#### TRUSTEES OF TRUST FUNDS

#### TOWN OF ALEXANDRIA, NEW HAMPSHIRE

December 31, 2001

#### TRUST FUNDS

#### BOOK VALUE

U.S. Government Securities	68,469.70	
Common Stock Mutual Funds	336,214.00	
Fixed Income Mutual Funds	169,882.55	
Cash Management	44,941.51	
TOTAL		619,507.76

#### CAPITAL RESERVE

Cash Management	641,220.23	
TOTAL		641,220.23

# 2001 Alexandria Annual Report

## Report of the Trust Funds of the Town of Alexandria December 31, 2001

### PRINCIPAL

### INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	Balance Beginning of Year	Net Gain/(Loss) Net of Expenses	Balance Year End	Balance Beginning of Year	Earned During Year	Expended During Year	Balance Year End	Grand Total P & I
Mar 1884	Cass	Crawford Cem	2,094.91	0.34	2,095.25	0.00	48.70	48.70	0.00	2,095.25
Nov 1886	Crawford	Crawford Cem	41,878.80	6.87	41,885.67	0.00	973.50	973.50	0.00	41,885.67
Mar 1894	Perkins	Riverside Cem	2,094.92	0.34	2,095.26	0.00	48.70	48.70	0.00	2,095.26
Mar 1896	Rhoades	Rhoades Cem	20,942.03	3.43	20,945.46	0.00	486.81	486.81	0.00	20,945.46
Mar 1899	Cheney	Rhoades Cem	2,094.92	0.34	2,095.26	0.00	48.70	48.70	0.00	2,095.26
Mar 1906	Burns	Burns Hill Cem	12,569.72	2.06	12,571.78	0.00	292.19	292.19	0.00	12,571.78
Mar 1910	Lerenghan	Ballley	8,380.21	1.37	8,381.58	0.00	194.80	194.80	0.00	8,381.58
Sep 1918	Knowles	Riverside Cem	2,094.94	0.34	2,095.28	0.00	48.70	48.70	0.00	2,095.28
Oct 1920	Berry	Riverside Cem	2,094.94	0.34	2,095.28	0.00	48.70	48.70	0.00	2,095.28
Nov 1933	Cushing	Rhoades Cem	2,094.94	0.34	2,095.28	0.00	48.70	48.70	0.00	2,095.28
Apr 1940	C.K. Gray	Riverside Cem	8,379.79	1.37	8,381.16	0.00	194.79	194.79	0.00	8,381.16
May 1940	R.S. Gray	Pimian	4,189.14	0.69	4,189.83	0.00	97.38	97.38	0.00	4,189.83
May 1942	H.W. Noyes	Rhoades Cem	4,189.14	0.69	4,189.83	0.00	97.38	97.38	0.00	4,189.83
Sep 1942	A.C. Sleeper	Crawford Cem	2,094.92	0.34	2,095.26	0.00	48.70	48.70	0.00	2,095.26
Sep 1943	Patten	Riverside Cem	2,094.92	0.34	2,095.26	0.00	48.70	48.70	0.00	2,095.26
Apr 1945	Seavey	Riverside Cem	8,379.97	1.37	8,381.34	0.00	194.80	194.80	0.00	8,381.34
Sep 1946	Altman	Riverside Cem	4,189.38	0.69	4,190.07	0.00	97.39	97.39	0.00	4,190.07
Sep 1946	Hines	Rhoades Cem	4,189.14	0.69	4,189.83	0.00	97.38	97.38	0.00	4,189.83
Sep 1946	Twombly	Riverside Cem	4,189.14	0.69	4,189.83	0.00	97.38	97.38	0.00	4,189.83
Sep 1949	G.W. Noyes	Rhoades Cem	4,189.14	0.69	4,189.83	0.00	97.38	97.38	0.00	4,189.83
Jul 1958	Gifford Lot	Rhoades Cem	7,046.05	1.16	7,047.21	0.00	163.79	163.79	0.00	7,047.21
Jul 1968	Lawrence Gray	Riverside Cem	4,124.82	0.68	4,125.50	0.00	95.88	95.88	0.00	4,125.50
Dec 1980	R.B. Hutchins	Riverside Cem	5,016.72	0.82	5,017.54	0.00	116.62	116.62	0.00	5,017.54
		Riverside Cem	1,941.24	0.32	1,941.56	0.00	45.13	45.13	0.00	1,941.56
1942	Cemetery Fund	Use as Needed	91,935.82	13,937.21	105,873.03	11,265.96	2,399.00	0.00	13,664.96	119,537.99
	Cem Equip Fd		0.00	0.00	0.00	12,437.21	0.00	12,437.21	0.00	0.00
Mar 1905	Perkins-School	Schools	252,672.40	0.00	252,672.40	7,142.81	6,039.58	0.00	13,182.39	265,854.79
Unknown	Literary	Schools	12,564.09	2.06	12,566.15	4,325.07	392.60	0.00	4,717.67	17,283.82
Unknown	Ministerial	Church	12,564.09	2.06	12,566.15	335.38	299.86	299.86	335.38	12,901.53
Jul 1918	S.B. Sleeper	Church	41,879.07	6.87	41,885.94	1,117.89	999.49	999.49	1,117.89	43,003.83
<b>Total</b>			572,169.31	13,937.21	586,106.52	36,624.32	14,151.83	17,468.75	33,307.40	619,507.76

# 2001 Alexandria Annual Report

## Report of the Capital Reserve Funds of the Town of Alexandria December 31, 2001

Name of Fund	PRINCIPAL		INCOME					Grand Total P & I	
	Balance Beginning of Year	Net Funds In / (Out)	Gain/(Loss) Net of Expenses	Balance Year End	Balance Beginning of Year	Earned During Year	Expended During Year	Balance Year End	Grand Total P & I
Highway Equipment Fund	86,866.23	30,000.00	0.00	116,866.23	2,338.50	3,747.99	0.00	6,086.49	122,952.72
Fire Equipment Fund	42,972.00	20,000.00	0.00	62,972.00	2,719.41	2,065.45	0.00	4,784.86	67,756.86
Police Cruiser Fund	18,934.51	5,000.00	0.00	23,934.51	4,822.69	904.17	0.00	5,726.86	29,661.36
Town Shed Fund	62,806.79	25,000.00	0.00	87,806.79	11,374.30	3,118.42	0.00	14,492.72	102,299.51
Town Building	189,388.67	43,294.09	0.00	232,682.76	23,010.02	8,039.40	0.00	31,049.42	263,732.18
Town Dump Closure	39,847.16	5,000.00	0.00	44,847.16	8,299.42	1,671.02	0.00	9,970.44	54,817.60
<b>Total</b>	<b>440,815.36</b>	<b>128,294.09</b>	<b>0.00</b>	<b>569,109.45</b>	<b>52,564.34</b>	<b>19,546.45</b>	<b>0.00</b>	<b>72,110.79</b>	<b>641,220.23</b>

### ALEXANDRIA HIGHWAY DEPARTMENT

Another year has come to a close. Now it's time to think about this year's projects. Soon you will vote on several projects proposed for the fiscal year: the new highway shed, the Town Pound Road replacement bridge, the Brook Road project, and a petition warrant article to pave Bailey Road. This is a very full slate of items to consider and a very large expense to our overall budget for this year. To help you understand what you're voting for, here's more information on each of these projects.

First, the new highway shed. This idea has been thrown around for several years and it's about time we act on it. We have needed a new facility for years. The town outgrew the old building before I became road agent seven years ago! The facility we are using now has very poor lighting, no drinking water, no bathroom facilities, no heat in the main office, space for only two plow trucks, and only enough room to store one-tenth of the salt we use per year. In addition, the shop area is too small to place the plow equipment on the ground when we are servicing the trucks, which is very unsafe. Every time we have a storm, we have to warm up two trucks, the loader, and the backhoe for at least thirty minutes before we can use them. Then we have to drive the loader 2.5 miles to the town pit to load the trucks with sand before we can plow. This is very time-consuming and expensive.

The proposal is to build the new shed on the land behind Town Hall, across the Patten Brook. The Highway Department must build an access road and a bridge to get to the proposed lot across the brook, which will cost roughly \$100,000 to \$150,000. We have several price quotes on a steel building for the Highway Shed. One from TBC Corporation in Plymouth estimates that a finished 62' by 100' steel building will cost \$350,000. The only cost *not* included in the quote is the site work on the property. We've received an estimate of \$50,000 to clear trees, and stump and level the lot. The entire project could cost \$500,000. If the new highway shed is approved, it should be noted that the Highway Department will not be able to work on the Brook Road or Bailey Road projects this year. Our workforce simply isn't large enough to handle all of these projects in one year.

The Town Pound Road bridge replacement is also coming up this year. The Municipal Bridge Aid program will fund it. The cost of the replacement is approximately \$500,000, but the state will reimburse 80% of the cost. The town's share of the cost will only be \$100,000. However, we must appropriate the entire \$500,000, even though we will only spend \$100,000 of that amount. This project will be subcontracted and will not involve the Highway Department.

The last item I'd like to discuss is the warrant article to purchase a new truck to replace one of our old plow trucks. We would like to buy a new ten-wheel dump truck with a plow, wing, sander, and hydraulic equipment. Initial price quotes put the whole package at around \$120,000. The ten-wheeler truck can do the work of two trucks *and* two men. And it can haul twice as much as our current six-wheeler truck. It will also be a major asset in an ice storm: we can sand about eight miles of road versus four miles of road with the six-wheeler. It's important to understand that if we don't replace our equipment more frequently, we're going to end up with a whole fleet of worn-out equipment and trucks.

With all of the road projects that we will be working on in the future, purchasing this truck makes sense. Since it will replace an old truck, the fleet will not get any larger. With each year that goes by, people ask more from our department. We do the best we can with what we've got. Just some food for thought.

I hope to see all of you at Town Meeting this year because we need your support! Have a great year, everyone.

Respectfully submitted,

Dale Robie, Road Agent



## HIGHWAY DEPARTMENT - continued

## Expenses

<b>Payroll</b>		
Road Agent	\$44,092.34	
Lead Foreman/Equipment Operator	27,521.76	
Equipment Operator/Truck Driver #1	22,592.94	
Equipment Operator/Truck Driver #2	21,296.85	
Ton Plow Truck Driver part-time	2,831.78	
<b>Total Payroll</b>		<b>\$118,335.67</b>
<b>Expenses</b>		
Heat	1,618.71	
Electric	1,210.75	
Telephone	1,465.56	
Equipment purchase	512.95	
Lease/rent	3,740.19	
Equipment maintenance	49,908.80	
General expense	13,289.39	
Vehicle/equipment fuel	13,170.13	
Building maintenance	526.52	
Bridge maintenance	3,132.11	
Subcontractors	2,109.00	
Road maintenance/materials	88,910.21	
Safety materials	1402.90	
Street signs	364.33	
<b>Total Expenses</b>		<b>\$ 181,361.55</b>
<b>Total Budget</b>		<b>\$ 299,697.22</b>
<b>Revenues</b>		
<b>Highway Block Grant</b>		<b>\$64,303.00</b>

Please Note: total is \$11,092.52 over MS-6 expenditures for the Highway Department. This amount was posted as payroll against the Mt. Cardigan/Brook Road project.

## 2001 Alexandria Annual Report

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### 2001 POLICE DEPARTMENT ANNUAL REPORT

#### Calls for Service- 2001

MV Accidents	10	Welfare Checks	4
MV Complaints	22	Harassment	9
Arrests	17	Thefts	12
Summonses	26	Domestic Complaints	8
Warnings	64	Criminal Trespass	4
DE Tags	14	Suspicious Activity	9
Criminal Mischief	15	911 Hang Up Calls	5
Criminal Threatening	2	Alarms	1
Disorderly Conduct	2	Assist other PD	6
Assaults	5	Sexual Assault	1
Burglary	6	Miscellaneous Service Calls	889
OHRV Complaints	4	<b>TOTAL CALLS</b>	<b>1135</b>

In 2001, the Alexandria Police Department saw an increase in calls for service. It should be noted that in addition to the calls listed above, the New Hampshire State Police answered approximately 70-80 additional calls for service in Alexandria.

2001 also saw a change in personnel for the department as Officer Steven Fiore left in June and Chief Robert Gilmore resigned in December. I would like to thank Officer Wallace Dawson and Officer Robert Bacon for their help and support during this period of transition.

One of the department's goals is to increase our service to the town.

Respectfully submitted,  
Henry A. Yip, Interim Chief of Police

## 2001 Alexandria Annual Report

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### POLICE DEPARTMENT - continued Expenses

<b>Payroll</b>		
Police Chief	\$ 19,676.00	
Officer #1	7,232.60	
Officer #2	6,114.63	
Officer #3	1,516.00	
Officer #4	924.00	
<b>Total Payroll</b>		<b>\$ 35,463.23</b>
<b>Expenses</b>		
Telephone	2,884.40	
Office Supply	97.65	
Equipment purchase	2,958.95	
Equipment maintenance	683.70	
General expense	313.79	
Vehicle maintenance	1,526.32	
Vehicle fuel	1,340.85	
Grafton County Dispatch	6,973.61	
Ammunition	562.92	
Uniforms/gear	4,437.38	
Training	24.00	
Legal expense	5,039.27	
<b>Total Expenses</b>		<b>\$ 26,842.84</b>
<b>Total Budget</b>		<b>\$ 62,306.07</b>
<b>Revenues</b>		
Pistol Permits	160.00	
Miscellaneous	1,036.80	
<b>Total Revenues</b>		<b>\$ 1,196.80</b>

## TRANSFER STATION ANNUAL REPORT

We started the year 2001 with empty roll-off containers and we ended the year with empty roll-off containers. But that doesn't mean I spent the year doing nothing. I thought you might be interested in what took place between the beginning and the end of the year.

Our MSW (municipal solid waste) or garbage container, if you prefer, gobbled up enough trash to fill it 53 times for a total weight of 577.54 tons or 1,155,080 pounds! If you're not interested in weight, you might be interested in dollars. The average cost per load was \$770.65. These figures might be even larger if you add in what the crows pull out of the hopper each day!

Our demolition container wasn't quite so busy, filling up only 33 times. However, that was almost twice what we have taken in over recent years. The total weight was 196.06 tons or 392,120 pounds. The average cost was \$512.32 per load.

That's a lot of money. But it could have been much worse if it wasn't for the crafty negotiating by our selectmen. We had four companies interested in hauling our trash (at least we were sought after for *something*). When the bidding began, two of those four companies dropped out as they felt they couldn't compete with the other two. The two that remained started playing tennis with the selectmen, under bidding one another. When all was said and done, Waste Management ended up with the ball in their court, and we ended up the winner with a nearly 25% reduction in hauling charges from what was budgeted. Thanks to the selectmen for their shrewdness!

On a final note, please remember to get your 2002 Transfer Station sticker if you haven't already. They're free and they're available at the Town Clerk/Tax Collector's Office. (He never lets up, does he?)

We're looking forward to a great year in 2002.

Doug D.G.D.P.D.B. Paterson  
(Da Guy Dat Pushes Da Button)

**REDUCE**

**RE-USE**

**RECYCLE**

TRANSFER STATION - continued

<b>Payroll</b>		
Superintendent	\$13,192.30	
Employee #1	301.00	
<b>Total Payroll</b>		<b>\$ 13,493.30</b>
<b>Expenses</b>		
Heat	149.59	
Electric	517.89	
Telephone	325.96	
Equipment purchase	6,561.00	
Equipment rent	825.00	
Land lease	3,600.00	
General expense	1,053.94	
Disposal fees	60,817.70	
<b>Total Expenses</b>		<b>\$ 73,851.08</b>
<b>Total Budget</b>		<b>\$ 87,344.38</b>
<b>Revenues</b>		
Recycling	163.00	
Miscellaneous	1,461.00	
<b>Total Revenues</b>		<b>\$ 1,624.00</b>

## PLANNING BOARD

### Roster

Merry Ruggirello, Chairman (04)

Harold Platts (04)

Roger Bedard (02)

Sherman Wadhams (03)

Leon Sharp (resigned 4/18/2001)

Michael Corliss (04)

Glen Copatch, Alternate

Daniel McLaughlin, Alternate

Whitney M. Leggett, Selectmen's Representative

Mary Seager, Clerk (resigned 8/22/01)

Barbra Patterson, Clerk (as of 8/25/01)

<b>Expenses</b>	
Payroll - Clerk	2400.00
Office supplies	291.49
General expenses	13.92
Advertising	268.20
Planning Board Memberships/Dues	315.00
<b>Total Expenses</b>	<b>\$3,288.61</b>

<b>Revenues</b>	
Application fees, etc.	\$ 518.68

**HAYNES MEMORIAL LIBRARY Report for 2001**

**BOARD OF TRUSTEES**

Alice Pyne, Chairman	Penny Platts, Secretary
Mary Seager*, Treasurer	Nancy Butler, Librarian
Ruth Harrow	Jane D'Ovidio
Carol Jewell	Beverly Patten
Velma Benton	

\* Duties assumed by Carol Benton, mid-September, 2001

**TREASURER'S REPORT**

SAVINGS	Balance 1/1/01	926.14
Deposits		
Savings interest earned	4.33	
Donations	340.00	
	Subtotal deposits	344.33
Payments		
Transfers to Checking	1050.00	
Bank fees	8.00	
	Subtotal payments	1058.00
	Balance 12/31/01	212.47
CHECKING	Balance 1/1/01	14.34
Deposits		
Transfers from savings	1050.00	
Transfers from book fund	400.00	
Transfers from AG Edwards	550.00	
Yard sale	235.00	
	Subtotal deposits	2235.00
Payments		
Telephone	356.34	
Electric	134.39	
Fuel oil	29.00	
Insurance	324.00	
Librarian Appreciation	600.00	
Fees and Expenses [501(c) (3)]	538.00	
	Subtotal payments	1982.23
Balance 12/31/01		267.11

## 2001 Alexandria Annual Report

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### Haynes Library Treasurer's Report, continued

A.G. EDWARDS CD	Balance 1/1/01	10,776.60
Earnings		
Dividends	171.98	
Interest (incl. 1.24 from 1999)	326.60	
Subtotal earnings	498.58	
Payments		
Transfers to checking	550.00	
Book Fund	400.00	
Subtotal payments	950.00	
	Balance 12/31/01	10,325.18
BOOK FUNDS	Balance 1/1/00	2,667.05
Deposits		
Food sale and donations		415.80
Transfers from AG Edwards		400.00
Interest		32.54
Subtotal deposits		848.34
Payments		
Transfers to checking		400.00
Subtotal payments		400.00
Balance 12/31/01		3,115.39
Individual fund balances		
Louise Platts Memorial		512.86
Scott Benton Memorial		682.67
General fund		1,919.86
SUPPORT FROM TOWN		5,000.00
(Deposited 2002)		
CASH ON HAND		
	Balance 1/1/01	32.00
	Balance 12/31/01	32.00

Information as received September 2001.

Respectfully submitted,  
Carol Benton  
Treasurer



## ALEXANDRIA VOLUNTEER FIRE DEPARTMENT

WWW.FIRE-EMS.NET OR WWW.LRFMA.ORG

CHIEF: Francis I. Butler - 744-8987 e-mail: [frannan@worldpath.net](mailto:frannan@worldpath.net)

### **TO REPORT A FIRE OR MEDICAL EMERGENCY DIAL "911".**

Give the dispatcher the exact address location of the Fire or Medical Emergency and, when possible, stay on the telephone so that further information can be obtained. FREE "911" stickers are available upon request.

The Alexandria Volunteer Fire Department continues to serve YOU, friends, and neighbors by providing fire, rescue, hazardous materials, extrication, and emergency medical services as a traditional all-volunteer, privately-owned fire department. The department, founded in 1963, continues to grow and meet today's challenges.

Current membership consist of 27 men and women dedicated to helping others in times of need as volunteer professionals. There is no payroll.

This past year has been just as busy as any other year. We've been answering a wide variety of emergency calls, conducting the usual on going business of being ready to respond to a call, keeping equipment serviced, tending to inspections and code enforcement, training and learning, planning for our future, searching for and developing resources, applying for grant funds, and recruiting new members. The list goes on.

The new rescue truck has been placed into service and has responded to several emergency calls. The truck, designated #30-Rescue-#1, is sparsely equipped at the present time, much additional equipment is desired and being planned for in the future. Currently it is positioned in the bay behind #30-Engine-#2. A new 24x24 foot addition was started in the Fall, but work on it is currently suspended for the winter months. The new bay will afford a front-row berth for #30-Rescue-#1, greatly improving its response time and utilization.

In the late summer the AVFD received donation of a 1988 Chevrolet 3/4-ton four wheel drive pickup truck. The vehicle required some routine

repair and maintenance work before being placed into service as #30-Forestry-#1. The new addition to our fleet was temporarily outfitted with Forest Fire suppression equipment, and will be developed further in the future to provide us a valuable resource for our woodlands exposure. The unit responded to one forest fire in Hill before being placed out of service for the winter. A new mobile radio, and red lights have been installed, a new paint job is planned in the spring, and a special fund set aside towards purchase of a portable forestry pump, among other specialized forestry equipment.

SEPTEMBER 11, 2001: Our great country was jolted as never before, with the horrific terrorist acts on the World Trade Center and the Pentagon, and the flight over Pennsylvania. But we the people, being Americans, have not faltered. Instead, we've shown the world our true grit, our true patriotism.

The whole world also came to realize the dedication of firefighters, emergency personnel, and police as well as and sacrifices they make everyday. Here in Alexandria, N.H. we feel the sadness of the loss of so many of our Brothers and Sisters in the services. On that awful day, some members of the AVFD were packed and ready to depart by noontime to assist in whatever capacity possible, at Ground Zero - the World Trade Center. Our efforts were quickly channeled to the State of N.H. Office of Emergency Management and our names were placed on Standby call to duty. As events unfolded over ensuing days, a call up for manpower resources did not occur, but the AVFD was ready to respond.

### **DECEMBER 11, 2001 CHIEF DAVID BUCKLIN - RETIRED:**

Alexandria Village Church held a memorial service for our departed Brother. "We are gathered here this Morning, Brothers and Sisters and guests, to honor, remember, and pay tribute to Brother David Bucklin. Perhaps he was your friend, or your neighbor, or part of your family. Maybe you knew of him as a good citizen of Alexandria.

I knew David best as a fire fighter, a member of the Alexandria Volunteer Fire Department. He joined the department in 1973 and became a valued firefighter, serving his community and our department as an active member, and as a Deputy Forest Fire Warden, a Line Officer, and as Fire Chief from 1983 through 1990.

Chief David Bucklin provided leadership and encouraged department growth. As a retired Chief, he continued to be active and respond to "the call." He participated in training and all other functions with the AVFD. I knew David well as a dependable and reliable fire fighter. He was an asset to the department and our community right up to the last, providing over 28 years of continuous service. I also knew of David as an avid hunter, and fisherman. He loved the outdoors and flowers. He served us well, he left his mark in life, and we shall all miss him.

Always, Chief Francis I. Butler, A.V.F.D."

The Alexandria Volunteer Fire Department Ladies Auxiliary continues to be a major asset to the continual success of the department. From the beginning, their tireless efforts to raise funds for the AVFD have enabled the AVFD to provide the kind of service and protection the community has come to expect and appreciate. Your continual support of both organizations reflect in the strength and the services that we are able to provide. Thank you.

The AVFD responded to the following emergency calls for the year 2001:

Motor vehicle accidents	17
Mutual aid to neighboring towns	12
Medical assistance	56
Chimney fires	5
Smoke investigations	1
Unauthorized burning (no permit)	3
Car fires	3
Electrical fires	1
Forest fires	4
Utility wires down	3
Transformer fire	1
Structure fires	3
Fire alarm system activations	2
Fire alarm system malfunctions	3
Washing machine fire	1
Animal rescue from bog (dog)	1
Search - snowslide @ ledges	1
False Alarm - Good Intent Call	<u>1</u>
<b>TOTAL CALLS:</b>	<b>118</b>

## 2001 Alexandria Annual Report

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- RSA 135:5 NFPA Std. #31 A permit is required to install and operate Oil burner fired equipment. Contact Fire Chief Francis Butler: 744-8987.
- RSA 224:27 Fire Permit Law: To kindle a fire outdoors, a permit is required from the Town Forest Fire Warden. Contact Fire Warden Arthur Barron at 744-5024.
- Woodstoves, unvented space heaters, chimneys, inspected upon request, no fee charged, donations to the AVFD appreciated. Contact Fire Chief Francis Butler at 744-8987.
- Do you have a smoke detector? DOES IT WORK? Is your street number properly posted in accordance with town policy? (Four-inch reflective numbers are recommended, or bigger.)

Respectfully Submitted,  
Chief Francis I. Butler  
Alexandria Volunteer Fire Department

### Proposed Budget for 2002

#### Proposed Town Budget for 2002:

Insurance	\$8,000.00
General	\$2,500.00
Fuel	<u>\$400.00</u>
Town Total:	\$10,900.00

#### Proposed A.V.F.D. Budget for 2002:

Maintenance	\$2,000.00
Communications	\$1,000.00
New Equipment	\$3,000.00
Dues	\$400.00
Training	\$1,600.00
Miscellaneous	<u>\$1,500.00</u>
A.V.F.D. Total:	\$9,500.00

Lakes Region Fire Mutual Aid- Dispatch Cost for Year 2002: \$8,221.96

FIRE PROTECTION - FELLOWSHIP - COMMUNITY SERVICE

*In Loving Memory*

*David Bucklin*



## COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or fire department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and the surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, NOT a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Humans caused most of the fires. Due to dry conditions, fires spread quickly and impacted more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. **Only you can prevent wildland fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at [www.nhdfl.com](http://www.nhdfl.com) or call 271-2217 for wildland fire safety information.

## 2001 Alexandria Annual Report

### 2001 FIRE STATISTICS

(All fires reported through November 26, 2001)

TOTALS BY COUNTY			CAUSES OF FIRES REPORTED	
	<u># of Fires</u>	<u>Acres</u>		
Belknap	89	18	Illegal	279
Carroll	62	12	Unknown	201
Cheshire	147	41	Smoking	86
Coos	53	16	Children	69
Grafton	109	99	Campfires	49
Hillsborough	198	68	Rekindle of Permit	45
Merrimack	70	20	Arson	31
Rockingham	135	90	Lightning	24
Strafford	57	54	Miscellaneous*	158
Sullivan	22	10	<b>Total</b>	<b>942</b>

(Miscellaneous: power lines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<b>Total Fires</b>	<b>Total Acres</b>
<b>2001</b>	942	428
<b>2000</b>	516	149
<b>1999</b>	1301	452

For Fire Permits, please call 744-5024 or 744-3288.

**THE ALEXANDRIA HISTORICAL SOCIETY**

**OFFICERS**

Rachel Goldman, President  
Judith Kraemer, Vice President  
Charlotte Barron, Secretary  
Ruth Herron, Treasurer

Although most of the latest improvements aren't visible from the street, the Tucker House project did progress by leaps and bounds during 2001. Plumbing and electrical work has begun in earnest, and the vault's and foundations are complete.

The members of our staunch road cleaning crew are still making their quarterly rounds of Alexandria's byways, so look for them again when the snows melt this spring.

We continue to receive requests for genealogical data from folks near and far. Thanks to a hardy bunch of volunteers, a major project to map all of the town cemeteries is well underway. When complete, the listings will be available to anyone interested in locating their ancestors' final resting places.

The "Alexandria Town Crier" debuted this year and has quickly become the Historical Society's best foot forward in the wider community. If you haven't seen our newsletter yet, please feel free to pick up a complimentary copy in the town clerk's office. Membership dues of just \$5.00 will guarantee that you won't miss an issue all year long!

As work continues at the Tucker House and beyond, we know that all of Alexandria's citizens are part of this effort. Many of you have contributed your hard-earned dollars to the restoration project or have donated materials to our yard sales. Others have given of their time and talents helping us build toward our goal. The members of the Historical Society wish to thank you all for the physical, financial, and moral support we've received--it is greatly appreciated.

The Society now meets on the first Wednesday of each month at 7 p.m. in the Town Hall. As always, everyone is welcome to attend!



## AMC CARDIGAN LODGE

“Mountain Hospitality for All” –motto of the Appalachian Mountain Club

We have experienced many exciting changes here at Cardigan during the past year! Most importantly, we have had a change in our management structure. Our senior management is now run under the direction of the White Mountains Operations Director for the Appalachian Mountain Club, Vincent Spiotti. The new manager of the lodge is Florence Sheahan.

We now have crew year-round to support our winter weekend full-service and midweek bed and breakfast offerings. We will continue to offer summer lodging and camping opportunities at a full-service level from Memorial Day through Columbus Day.

Kara Wooldrick continues to serve in the capacity of managing the education department here at the lodge. We hope to increase the number of participants in our residential! mountain classroom program as well as our education programs offered to our members and guests.

We are in the process of re-structuring our volunteer programs here at Cardigan. We will have volunteers to help us in the following capacities: information volunteering, program volunteers/hike leaders, and garden/grounds volunteers. Each of these programs will help to better inform and educate our overnight and day visitors alike. The volunteer programs are now run under the direction of the Volunteer Coordinator at the AMC's Pinkham Notch Visitor Center in Pinkham Notch, New Hampshire.

The AMC is working on the Capital Project for the Cardigan Lodge. We are researching ways to improve the current systems, existing buildings, and consider future buildings here at Cardigan. In the meantime we hope to continue to make noticeable improvements to our existing facilities and property.

We invite you all to come meet us and see what improvements we've made so far!

Florence Sheahan,  
Cardigan Lodge Manager

## 2001 Alexandria Annual Report

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### VITAL STATISTICS Year Ending December 31, 2001

#### BIRTHS

<u>Name</u>	<u>Date</u>	<u>Place of Birth</u>
Rachel Elizabeth Simmons Father: David Simmons Mother: Deanna Simmons	January 7	Laconia
Justin Hurley Shokal Father: James Shokal Mother: Melanie Shokal	July 20	Laconia
Keagan James Bickford Father: Scott Bickford Mother: Tracey Bickford	September 29	Plymouth
Robert Dudley Dudley Father: Robert Dudley Mother: Lisa Dudley	December 12	Franklin
Aaron Tuan Congnguyen Father: Dung Nguyen Mother: April Nguyen	December 13	Franklin

#### MARRIAGES

<u>Names</u>	<u>Date/Place</u>
Brett T. Gillespy Jacqueline P. Gillespy	January 26, 2001 Bridgewater
Kenneth D. Daniels Erika M. Hamel	February 16, 2001 Lebanon
Arthur A. Desrosiers III Carolyn M. Dyer	April 7, 2001 Franklin
Casmo D. Parisi Janice M. Hobbs	July 23, 2001 Seabrook
Richard G. Inkel Sherry M. Piper	August 18, 2001 Alexandria
Kevin F. Macheski Kelly R. Sargent	August 22, 2001 Alexandria

## 2001 Alexandria Annual Report

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### VITAL STATISTICS

Year Ending December 31, 2001

#### MARRIAGES, CONTINUED

<u>Names</u>	<u>Date/Place</u>
Joseph J. Vogel Stephanie J. Curley	September 1, 2001 Bristol
Nick Ntourntourekas Theodora Liakou	September 15, 2001 Alexandria
Louis P. Burke Debra J. Colangeli	October 6, 2001 Bristol
James Houston Phelps Lenka Machackova	October 13, 2001 Alexandria
Michael A. Renzi Robin E. Seger	November 10, 2001 Alexandria
Jeffrey L. Sawin Sally F. Moulton	December 1, 2001 New Hampton

#### DEATHS

<u>Name</u>	<u>Date</u>	<u>Place of Death</u>
Phyllis F. St. Lawrence	May 14	Laconia
Dennis C. Jewell	May 23	Alexandria
Gerald M. Sharp	June 5	Nashua
Lawrence B. Frank	June 7	Franklin
Gloria J. Sheehan	October 2	Alexandria
Richard E. Quint	October 13	Alexandria
George R. Wallace	October 20	Franklin
Tyler M. Bechard	November 8	Alexandria
Ruby E. Bucklin	November 16	Franklin
David B. Bucklin	December 7	Concord

### **TAPPLY-THOMPSON COMMUNITY CENTER 2001 REPORT TO THE TOWN OF ALEXANDRIA**

The staff of the TTCC wishes everyone a happy and healthy New Year. 2001 was a very productive year for us. We completed a number of exciting projects such as rebuilding the center's main entrance porch and enclosing the other porch to create much-needed storage space. With 55 teams involved in our sports programs, it can be difficult to find space for equipment and supplies.

We were fortunate to receive a grant from New Hampshire Rural Development to build additional office space and a computer room for the children. These funds also allowed us to purchase new computers, a printer, a scanner, and add a homework area. In addition, we were pleased to have PSC student Lorraine Sullivan do her internship with us throughout the winter and spring. Lorraine's help with our busy after school program was invaluable.

Many new programs were added during the year. We started a volleyball program for boys and girls, a girl's field hockey camp with the help of Kammi Reynolds and the NRHS field hockey team, adult dance classes, and a girl's basketball clinic. We have also expanded our Tot Time program to two days a week.

The center revamped our basketball program this year. We split the 3<sup>rd</sup> through 6<sup>th</sup> grade leagues to all boys and girls teams. This was done to give the girls a better opportunity to learn and participate in the game.

We also joined the Cal Ripken/Babe Ruth Program this year, providing our 26 baseball teams a better opportunity to play in tournaments and compete with other towns.

We thank the Newfound Area School District for its continued support of the TTCC and its programs. We hold many of our programs and practices at the local schools to accommodate our growing numbers. During basketball season, you will find our programs in the Bristol Elementary School, Newfound Memorial Middle School, and the Bridgewater Hebron Village School. We are grateful for their understanding of the importance of recreation in the Newfound Area.

TTCC thanks the many Alexandria volunteers who have donated their time and energy by working in our sports leagues, helping with our Haunted House, Santa's Village (1,067 visitors this year), and our numerous other fundraising and youth activities. Thank you all! We couldn't do it without you.

Leslie Dion, Director of Recreation

## **2001 Alexandria Annual Report**

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### **Newfound Area Nursing Association**

214 Lake Street  
Bristol, NH 03222

**Mission Statement:** To promote health and provide therapeutic services for individuals and families in our community. Our services and programs are individualized to maximize outcomes and enhance quality of life in the community.

### **2001 Summary of Services**

#### **Home Care Program:**

Skilled Nursing	3,491
Physical Therapy	730
Occupational Therapy	227
Speech Therapy	26
Home Health Aide	5,675
Homemaker	891
Supervisory	364
Medical Social Worker	10

#### **Outreach Programs**

**Well Child Clinics:** Monthly clinics for physicals, immunizations, nutrition, and health education, and referral for 45 children.

**School Immunizations:** 17

**Flu Vaccines:** 455

**Pneumonia Vaccines:** 17

#### **Newfound Area Parental Support Programs**

**Tots Play Time (Summer):** 16 weeks. 12 parents and children couplets attended. (468 contacts)

**Parent Mentor Visits:** Home visits by eight trained volunteers to support new parents in their homes.

**Parent/Infant Support Group:** Meets weekly. (315 contacts)

**Women's Support Group:** Met weekly for 24 weeks. (60 contacts)

**Active Parenting Training:** Three courses, each six weeks of parenting and life skills (120 contacts)

**Newborn Visits:** Home visits by a registered nurse to assess 24 infant/mother couplets and provide education, referrals, and gift bags.

**Quarterly information packets:** Distributed to 102 parents of infants and small children (408 contacts).

### Other Community Offerings

**Hypertension Screenings:** 50 clinics, 216 contacts.

**Foot Care Clinics:** 50 clinics, 75 contacts.

**Mental Health for Homebound Elders (MHHE):** 124 visits to homebound seniors to assess them for depression and anxiety, education, and referral.

**Friendly Visitor Program:** 14 trained volunteers visit isolated and depressed seniors in their homes (part of the MHHE program).

**Hospice Volunteers:** 13 trained hospice volunteers provide support for ill and dying clients and their families (320 hours).

**Lab Services:** Blood draws on homebound individuals.

Newfound Area Nursing Association is pleased to offer quality home care and support services to area residents. 2001 has been a difficult year for NANA due to changes in the Medicare Prospective Payment System, major problems with financial software, and a staffing shortage. Although there is a shortage of nurses nationally, we are proud to say that NANA has never denied service to anyone. The staff, volunteers, and the Board work very hard to meet the health care needs of those in our community. Plans for 2002 include fully implementing new clinical and financial packages and further developing the home care program. Beginning in January 2002, the clinical staff will use palm PCs to enter client visit information. We are looking forward to a healthy and prosperous 2002.

Respectfully submitted,

Jane D'Ovidio  
Executive Director

## BRISTOL COMMUNITY SERVICES

Bristol Community Services is a non-profit, grass-roots organization that has provided help to residents of Alexandria, Bridgewater, Bristol, Hebron, and Groton since 1968. As the needs of the area's citizens have grown and changed over the years, so has Bristol Community Services.

Growth has brought a professional director, but the backbone of the organization continues to be a vigorous, large group of volunteers.

BCS still receives no public funds. It is dependent upon Thrift Shop revenues and the continued generosity of area churches, civic organizations, businesses, and individuals. Each year a major fundraising event is held and the proceeds enable BCS to continue its service to the community.

During 2001, we at BCS were active in providing assistance to families in Alexandria as well as in surrounding towns. Food for over 1,500 meals was provided to needy families of Alexandria. In addition, Secret Santa was extremely generous to the young people this year. Referral services, telephone reassurance calls to the elderly, help with emergency fuel and electric service as well as food, clothing, and material items were provided for those in need.

This all happens through your generosity and donations of material items, money, and time.

Some changes have been made at BCS over the past year. A new director came on board at the beginning of September. Transportation assistance to doctors has been transferred to Senior Services. BCS established new hours: Monday, Wednesday, and Friday from 9 a.m. to 2 p.m. and the first Saturday of each month from 9 a.m. to 12 p.m.

Many thanks to all who make donations to our organization. With your "helping hands," Bristol Community Services is able to have "giving hands."

Respectfully submitted,  
Barbara Snyer, Executive Director

### **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

Grafton County Senior Citizens Council, Inc. is a non-profit organization that provides programs and services to support the health and well-being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill, and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2001, 41 older residents of Alexandria were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Bristol Area Senior Services:

- Older adults from Alexandria enjoyed 279 balanced meals in the company of friends in the senior dining rooms.
- They received 553 hot, nourishing meals delivered to their homes by caring volunteers.
- They received assistance with problems, crises, or issues of long-term care through 11 visits by a trained social worker.
- Alexandria's elderly citizens also volunteered to put their talents and skills to work for a better community through 295 hours of volunteer service.

The cost to provide council services for Alexandrians in 2001 was \$4,938.88.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty. They also contribute to a higher quality of life for our older friends and neighbors. In addition, community-based services offered by the council save tax dollars over nursing home care or other long-term care options. As our population grows older, supportive services such as those offered by the council become even more critical.

Grafton County Senior Citizens Council very much appreciates Alexandria's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin, Executive Director



## 2001 Alexandria Annual Report

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### Grafton County Senior Citizens Council - continued

Statistics for the Town of Alexandria  
October 1, 2000 to September 30, 2001

During the fiscal year, GCSCC served 41 Alexandria residents (out of 215 residents over age 60, according to the 2000 Census).

Services	Type of Service	Units of Service		Unit (1) Cost		Total Cost of Service
Congregate/Home Delivered	Meals	833	x	\$5.61	=	\$4,673.13
Transportation	Trips	5	x	\$9.15	=	\$45.75
Adult Day Service	Hours	0	x	\$4.02	=	0
Social Services	Half-hours	11	x	\$20.00	=	\$220.00

Number of Alexandria volunteers: 5

Number of Volunteer Hours: 295

GCSCC cost to provide services for Alexandria residents only \$4,938.88

Request for Senior Services for 2001 \$ 585.00

Received from Town of Alexandria for 2001 \$ 585.00

Request for Senior Services for 2002 \$ 600.00

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Note:

1. Unit cost from Audit Report for 10/1/2000 to 9/30/2001.

2. Services were funded by:	Federal and State programs	51%
	Municipalities, Grants and	14.3%
	Contracts, County, and	
	United Way	
	Contributions	10.9%
	In-kind donations	16.2%
	Other	2%
	Friends of GCSCC	5.6%

## 2001 Alexandria Annual Report

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### Grafton County Senior Citizens Council - continued

#### Comparative Information

<u>Units of Service Provided</u>	<u>FY '01</u>	<u>FY '00</u>
Dining room meals	82,195	73,436
Home delivered meals	120,612	113,404
Transportation (trips)	41,454	40,445
Adult day service (1 hours)	9,538	9,500
Social Services (1/2 hours)	11,379	10,076
 <u>Units of Service Cost</u>	 <u>FY '01</u>	 <u>FY '00</u>
Congregate/Home delivered	\$5.61	\$5.49
Transportation (trips)	\$9.15	\$8.76
Adult day service	\$4.02	\$5.56
Social services	\$20.00	\$20.51

For all units based on audit report October 1, 2000 - September 30, 2001

**TRI-COUNTY COMMUNITY ACTION  
Serving Coos, Carroll, and Grafton Counties**

Tri-County Community Action Program is a private, not-for-profit agency that will request, at your 2002 Town Meeting, \$650 in funding from the Town of Alexandria to help support its Community Contact Division.

The following is a report of services provided in fiscal year 2000-2001:

Community Contact has provided 50 direct energy services for Alexandria's citizens and certified 40 fuel assistance households, 10 being elderly households. The total fuel assistance benefits for Alexandria CAP clients this year totaled \$21,823.29. We also provided emergency food and other pantry referrals to 41 of your residents. There were 41 other referrals to clients in the areas of health, housing, income, budget, and energy. Three Project Care electric assistance applications were completed and approved.

**TRI-COUNTY COMMUNITY ACTION HAS SPENT \$21,823.29 ON  
ALEXANDRIA CITIZENS BETWEEN JULY 1, 2000 AND JUNE 30, 2001.**

Community Contact provides these and other necessary services for the less fortunate citizens in our communities. We are depending upon funding from your town and neighboring communities countrywide. The local funds are combined with the Community Services Block Grant, Fuel Assistance, and NH Emergency Shelter Grant, Homeless Programs, and FEMA. We also are the conduits through which the USDA Surplus Food gets distributed to the food pantries throughout Grafton County to serve our residents.

We appreciate the Town of Alexandria's support and cooperation in the past and look forward to continuing our partnership to provide essential services to your residents.

Sincerely,

Rosemary Schraeder  
Outreach Coordinator  
Plymouth CAP

### **VOICES AGAINST VIOLENCE (formerly Task Force Against Domestic and Sexual Violence) Report to the Town of Alexandria**

The Task Force Against Domestic and Sexual Violence has undergone a number of dramatic changes in the past year. Upon entering its twenty-first year of offering services to clients in 18 towns of southern Grafton County, the agency underwent a study of its organizational structure. This study resulted in the creation of the executive director position and the hiring for the position. In keeping with the renewed commitment of agency members--staff, volunteers, and board members--the agency adopted the name Voices Against Violence. We are the only agency offering services for victims of domestic and sexual violence in southern Grafton County. Services are coordinated with Whole Village agencies, the courts, police departments, schools, Speare Memorial Hospital, and DCYF.

Voices Against Violence provides the following direct services to victims of violence: a 24-hour crisis line, confidential emergency shelter and food, emergency transportation, hospital accompaniment, court, social service, housing advocacy, support groups for adults and children, and education and outreach to area schools and agencies. The agency provides victims with the support and information they need to find their way to fuller, safer lives.

In fiscal year 2001 (July 2000-June 2001) the agency served the needs of 452 clients in its service delivery area. Of this total, staff had 32 contacts with 13 victims from the town of Alexandria. Total agency numbers include 20 women and their 31 children sheltered a total of 777 bed nights.

Staff members made 19 school presentations to 509 children and 62 teachers and staff members.

For the first six months of fiscal year 2002 (July-December 2001), the agency has had 977 contacts with 203 clients. Of these, there were 25 contacts with 6 victims from Alexandria. There has been a dramatic increase in the need for shelter in these first six months. During this

period, the agency has sheltered 15 women and their 13 children 908 nights.

Due to confidentiality, we are not able to divulge any demographic information about shelter clients.

This year, Voice Against Violence has reworked its education program to reach out to every school in its service area. Since October, 11 presentations have been made to 492 students and 49 teachers and staff members in area schools and after-school programs. In addition, staff members have presented eight training sessions with 174 participants to community agencies and colleges.

Voices Against Violence has also completed plans for and instituted a new yearlong program of support groups: Building Voices. There will be five sessions annually of three different types of groups running simultaneously for eight weeks, each utilizing techniques to achieve specific goals such as esteem building, self-knowledge growth, and development of communication skills.

While Voices Against Violence remains committed to the provision of services and shelter to victims of domestic and sexual violence, the agency is looking to the future with new plans for more education and prevention efforts in hopes of reducing the overall incidence of violence in our communities.

Voices Against Violence serves the following towns:

Alexandria	Dorchester	Lincoln	Warren
Ashland	Ellsworth	Plymouth	Waterville
			Valley
Bridgewater	Groton	Rumney	Wentworth
Bristol	Hebron	Thornton	Woodstock
Campton	Holderness		

**LAKES REGION COMMUNITY SERVICES COUNCIL**

Lakes Region Community Services Council provides support and services to families with children and adults who are developmentally disabled and live in Alexandria and surrounding communities. Some of the supports we provide to people with disabilities includes helping to find jobs, stay employed, be involved in community events and assist with personal care needs.

Last year, we requested funding to support a recreation position. We hired a recreation coordinator in September who is working full time. She has been working on providing recreational opportunities for individuals in the Alexandria area and surrounding towns. She will collaborate with local associations and help develop community group activities that will ensure people with disabilities have access to recreation programs.

We would like to thank the citizens of Alexandria for your ongoing support and continued relationship in the future.

Respectfully Submitted,

Richard Crocker  
Executive Director

## NEW HAMPSHIRE HUMANE SOCIETY

The New Hampshire Humane Society (NHHS) provides numerous services to the residents and companion animals in the town of Alexandria. Strays are safely housed for seven days prior to becoming available for adoption to the public. NHHS takes in owner-relinquished pets by appointment and matches the animal with the best adoptive home. Our animals are not euthanized for reasons of space or time. We offer Alexandria residents an alternative to releasing their animal to the streets when they can no longer care for them. Quarantine facilities are made available to the town as well as animal cruelty investigation. Educational programs are offered to area schools and civic organizations. If you are interested in any of our programs, please call the administrative offices at 603-524-8236 or contact the shelter at 603-524-3252.

The total number of animals brought to the New Hampshire Humane Society from Alexandria during 2001 is as follows:

ANIMALS	From Alexandria	Owner Surrendered
Dogs and Puppies	6	1
Cats and Kittens	8	6
Other animals	0	
Deceased	0	

Respectfully submitted,

Claudia Abdinoor  
Executive Director

### **PEMI-BAKER YOUTH AND FAMILY SERVICES COUNCIL, INC.**

We are an organization dedicated to promoting community-wide approaches that support the development of healthy youths and their families. The Council currently coordinates four programs that are available to people in Eastern Grafton County.

1. Juvenile Court Diversion - a voluntary program for first-time juvenile offenders that holds them accountable for their actions. Volunteers from the community develop a contract with each youth and family. Contracts may include community service, referrals to other agencies and programs, personal development tasks, etc. We have found that, of the youths who graduated from Diversion in 1998 and 1999, 94% have not committed a subsequent offense since, saving tens of thousands of dollars in court-ordered services.
2. The Options course - a 15-hour early intervention program for teens that focuses on alcohol, tobacco, and other drugs. Courses are non-judgmental and confidential. Teens in the small groups are asked to assess their relationships with these substances and learn what they can do to reduce their use or stop using entirely. Of all the youths who successfully completed the program in 1998 and 1999, less than 4%, has re-offended.
3. OCTAA (On Campus Talking About Alcohol & Other Drugs) - offered in cooperation with local police departments and Plymouth State College, OCTAA provides an effective educational opportunity for anyone between the ages of 18-21. This is also a lifetime risk-reduction program on the use and abuse of drugs.
4. Information and Referral - provides area residents with a clearinghouse of information on regional human service agencies and programs. People with a variety of needs can receive free and confidential assistance on how to access these resources. Callers ask how to report child abuse, how to access public assistance, or counseling services, where to find after school activities for children, etc. The Council distributed nearly 3000 comprehensive Grafton County Resource Guides in 2000 and 2001 to help towns, police, schools, and other human service providers find services for the people they work with.



5. Teen Court/Smoking Reparations Board - provides teens that have committed offenses the opportunity to be judged and sentence by their peers. The process looks at creative solutions to solve problems that are driving a youth's behavior.

6. Holiday Smiles - provided caring community members the opportunity to make the holiday season a little brighter for needy area children.

Total service figures for the Council in calendar year 2001 are as follows:

Juvenile Court Diversions.....	15
Options Course.....	53
OCTAA (no summer course).....	146
Information and Referral calls and visits.....	513
Teen Court/Smoking Reparations.....	21
Grafton County Resource Guides.....	3000
Holiday Smiles.....	158

Respectfully submitted,

Ian Reddick  
Executive Director

## **PLYMOUTH REGIONAL CLINIC**

Plymouth Regional Clinic is requesting that area towns appropriate funds to the clinic in their 2002-2003 budget.

We are a non-profit clinic providing general medical care to area residents who have limited incomes and no health insurance. Our volunteer physicians, nurse practitioners, and nurses have provided medical care for over 2,200 patient visits one evening a week since July 1994.

We have seen patients of all ages and for varying medical complaints, from minor ailments to life-threatening illness, with many seeking treatment for illnesses or conditions which have gone unattended because the patient could not afford medical care. We've also assisted many patients in identifying and accessing other available medical and social services that might help them.

Last year, the clinic added a new service for our patients. Since July 2000 we have offered limited assistance with the cost of prescription medications to our patients who are unable to pay for a prescription written for them at the clinic. Because of the high cost of prescription medications and our budgetary constraints, this service is currently limited to patients whose prescriptions have been written at Plymouth Regional Clinic and for short-term, immediate needs.

Plymouth Regional Clinic does not charge for its services and we have managed to keep operating expenses low through the generous donation of in-kind services and space from Family Planning, Plymouth State College, Speare Memorial Hospital, and area businesses, as well as through volunteer services provided by area physicians, nurse practitioners, nurses, and other volunteers. Nevertheless, the costs associated with a part-time administrator and our Prescription Drug Assistance Program mean that our expenses continue to increase. Other ongoing operating expenses include insurance, telephone service, medical and office supplies, and government fees, among others. The Board of Directors is pursuing other funding sources in order to address the Clinic's clear need for additional funds in order to be able to continue providing its services. The Clinic does, however, continue to rely in part on the generosity of area towns.

In recognition of the budgetary constraints faced by area towns, we are making the same request for funding as in past years--that area towns place in their 2002 budgets (for fiscal year 2003) an appropriation of \$1,000, or any portion of this that the town feels is appropriate. It is hoped that the towns may realize some savings in the medical account of their welfare budgets due to the availability of the clinic's services.

## **2001 Alexandria Annual Report**

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If you have questions or would like more information, please feel free to call the Clinic Administrator, Eileen Towne, at 536-4467.

We hope Alexandria will continue to support our efforts to meet the medical needs of community members who cannot afford health care. Thank you for your consideration.

Vincent Scalese, Ed.D.  
President, Board of Directors  
Plymouth Regional Clinic

**Report to the People of Council District One  
Raymond S. Burton, Councilor  
District One Executive Council**

The Governor and the five-member Executive Council are very much like an elected Board of Directors, who, along with 294 commissioners and directors, administer the laws and budget as passed by the New Hampshire General Court (House and Senate).

We perform a variety of Executive Branch functions, such as general supervision of all state departments and state expenditures, pardon matters, eminent domain, state contracts and leases, public waters, the planning of the transportation 10-year plan, and confirmation of the Governor's nominations to the Judicial branch of your New Hampshire State Government. For a complete explanation, please contact my office.

As we look into the immediate future, I would encourage all citizens to be in contact with all of us in your elected legislative bodies, at the local, state, and federal levels. We cannot truly represent you if we do not know your ideas, concerns, and aspirations.

If you are interested in serving on a volunteer commission or board, please contact my office at 603-271-3632 or Kathy Goode, Director of Appointments and Governor Shaheen's Liaison to the Council at 603-271-2121. The District Health Councils are always looking for members; if interested, please call Lori Real at 1-800-852-3345 extension 4235 and request an information packet about this key planning process. All of the Governor and Council appointments to Boards and Commissions are listed at [webster.state.nh.us/sos/redbook/index.htm](http://webster.state.nh.us/sos/redbook/index.htm).

We need to work our New Hampshire Congressional Delegation in Washington. Senators Judd Gregg and Bob Smith and Congressmen Charlie Bass and John Sununu all have strong and powerful committee assignments and are well connected to do more for New Hampshire. We need to let them know what is needed for our towns and regions, so ring their bell!

Senator Smith: 1-800-922-2230                      Senator Gregg: 603-225-7115  
Congressman Bass: 603-226-0249      Congressman Sununu: 603-641-9536

It is a pleasure to serve you. Please contact my office for a listing of toll-free numbers and a copy of the newly printed New Hampshire Constitution. Always know that I am ready to assist you, your town, and your region.

Raymond S. Burton

338 River Road  
Bath, NH 03740  
603-747-3662  
E-mail: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

State House—Room 207  
107 North Main Street  
Concord, NH 03301  
603-271-3632  
E-mail: [rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us)

### UNH Cooperative Extension Grafton County Office

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state, and county governments, UNH Cooperative Extension provides education and research for local residents. Educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

#### **Education Programs focus on:**

Dairy and Pasture Management  
Agricultural Resources  
Water Quality  
4-H Youth Development

Forestry and Wildlife Resources  
Family and Community Development  
Nutrition and Food Safety  
Family LifeSkills for Employment

Education programs and assistance are objective, informal, and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters, and printed materials, as well as hands-on workshops, on-site visits, and conferences. Media outlets help us reach one of every three residents. Our staff is able to respond quickly with needed information via e-mail, keep up to date on the latest research and information, and work collaboratively with many agencies and organizations.

A professional staff of six educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited resource families. Additional support is provided through trained volunteers who assist with our programs and increase our outreach capabilities.

#### **New or enhanced efforts during FY01 (October 2000 through September 2001) include:**

- Continued an after-school program in Haverhill that reached over twenty students during the 2000-2001 school year.
- A Goose Pond Watershed Analysis was completed for the Town of Canaan.
- Water Quality research focused on phosphorus in the soil with several research plots sited in the county.

- Sawmills received assistance from Extension's Forest Industry Specialist to remain competitive in the marketplace.
- An Americorps Promise Fellow provided 1,700 volunteer hours teaching nutrition in area schools and assisted with other programming.
- Educational efforts at Hannah House and the Wreath School focused on the needs of young parents and child nutrition.
- New colorized aerial photos allow foresters and landowners to assess the impact of damage from the 1998 ice storm.
- Continuing grant monies allowed us to keep the Water Quality Laboratory at Woodsville High School open and train volunteers to monitor their waterways.
- The 4H Program continued to show a strong presence in clubs throughout the county and at the North Haverhill Fair. The Grafton 4H Leaders Association ran the Fifth Annual "Playing for Clover" Golf Tournament to raise money to support youth activities. Teen club members traveled to Tennessee in a week-long exchange program. 4H members participated in state, regional, and national events.
- A timber sale at the Grafton County Farm's Tree Farm produced revenue for the farm. This forest is used as a demonstration site for professional logger and forester training programs.
- Forest stewardship plans continue to be implements on thousands of acres damaged by the 1998 ice storm to restore habitat, recreation utility, and timber productivity.
- Volunteers trained 19 youth in entrepreneurship and ran a six-week Mini-Society.
- The students at Lin-Wood Junior/Senior High School participated in the Teen Assessment Project, a 160-question survey. Presentations to school personnel and community leaders have started the process of working with the community to analyze the data and implement changes to reduce risky behavior. In the Plymouth Regional High School community, 900 parents received a series of six newsletters dealing with their TAP data.
- Money Management classes were started at the Friendship House in Bethlehem and with the Academy Diversion adult program of Woodsville. In addition, all County Head Start programs received training in nutrition and parenting.
- Sixteen adults attended LEAP classes to help make the welfare-to-work transition.
- As part of a new collaboration with AHEAD, Inc., a non-profit affordable housing agency. Extension will provide financial literacy classes for working families.

## 2001 Alexandria Annual Report

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**Extension Staff:** Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4H Youth Development; Michal Lunak, Dairy Specialist; Deborah Maes, Family & Community Development; Northam Parr, Forestry and Wildlife Resources; Robin Peters, Nutrition Connections; and Jacqueline Poulton, LEAP program. During the past year Carol Ronci provided leadership for the 4H Youth Development Program. Educators are supported by Donna Mitton and Sharon Youngman. In December of 2001, after more than 36 years, Hazel Ames retired as 4-H Extension Secretary. Ramona Chessman has been recently hired to fill this position.

**Extension Advisory Council:** Chair, Lora Goss of Pike; Vice Chair, Marty Riehs of Holderness; Secretary, Ilse Scheller of Wentworth. Members also include: Doreen Morris of Haverhill; Dave Thompson of Lincoln; Cindy Putnam of Piermont; Heidi Suscella of Rumney; Mike Dannehey of Woodsville; and Jim Kinder of Haverhill. State Representative John Cobb of Woodsville represents the County Delegation, and Ernie Towne of Haverhill represents the Grafton County Commissioners. After six years, Jil Shangraw of Lebanon has completed her service to our council. She was replaced by Susan Tomasetti of Littleton. The Advisory Council meets every other month and deals with programming issues, personnel issues, and budget matters.

Extension Office hours are Monday through Friday from 8 a.m. to 4 p.m.

Phone: 603-787-6944

Fax: 603-787-2009

E-mail: [ce.grafton@unh.edu](mailto:ce.grafton@unh.edu)

Mailing Address: 3785 DCH, Box 8, North Haverhill, NH 03774-4936

*Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation, and veteran's status.*

Respectfully submitted,

Northam D. Parr, County Office Administrator



### ANNUAL REPORT OF THE SCHOOL SPACE NEEDS COMMITTEE

Shortly after his appointment as Superintendent of Schools, Dr. John Graziano contacted the Boards of Selectmen in each of the communities within the School District. He invited their participation in a process aimed at examining the space needs of all schools in the district. A dozen people attended the first meeting on September 19, 2001.

With the goal of developing a long-range facilities master plan for the entire district, the Superintendent identified the following tasks for the committee: 1. Develop a building needs plan for the whole district. 2. Develop new strategies for informing the public. 3. Identify strategies and choices. 4. Identify a team. He asked the Committee to "create a comprehensive assessment of the space needs in SAU #4" and make recommendations on how to resolve those needs. The Committee visited each school to observe the affect of school space issues on students and teachers. It also reviewed enrollment projections and practices, population trends in our communities, energy and utility costs, maintenance needs and long-term debt schedules. They asked that appropriate professionals complete life safety inspections and specific capacity reports for each school. They reported their findings in a report to the School Board on January 14<sup>th</sup>. Copies of that report are available at the Superintendent's office.

While many more issues were identified than are listed here, the Committee noted a shortage of elementary classrooms for both current and projected enrollment. Multi-age/grade groupings are currently used or planned for the future due to classroom shortages, not program goals. Many spaces used for special education instruction and other special services are educationally unsound and not appropriate for their purposes. Space limitations impede instruction for elementary students in such programs as library services, physical education, technology, art, and music. There are also significant maintenance issues at both the Middle and High Schools.

The Committee is now engaged in establishing a priority list of needs identified thus far as an essential component in the development of a long-range facility master plan. We have been asked to present a plan for the Superintendent's consideration prior to his making any recommendations for addressing school facility needs to the School Board. Attempting to coordinate the timing of any plan developed with the completion of long-term debt payments for the High School, we hope to have the first phase of the long-term plan available for consideration at the next Annual School District Meeting in 2003.

We invite your comments, reactions, and suggestions. We also invite you to join us in this important work for the School District.

**CONGRESSIONAL DELEGATION**  
**State of New Hampshire**

**Honorable Robert C. Smith**

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(603) 752-7351 (fax)

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**U.S. Congressmen**

**District One**

**Representative John Sununu**

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Littleton, NH 03561

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(603) 444-5343 (fax)

170 Main Street

Nashua, NH 03060

(603) 889-8772

(603) 889-6890 (fax)

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State House

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Email: [cbelow@tpk.net](mailto:cbelow@tpk.net)

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Rep. Charles Sova

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Canaan, NH 03741-0115

Email: [sova@endor.com](mailto:sova@endor.com)

## COUNTY AND STATE TELEPHONE NUMBERS

Emergency - Fire, Police, Medical .....	911
Autocap .....	1-800-852-3305
Carroll County Sheriff .....	1-800-552-8960
Citizen Services (Governor's office) .....	1-800-852-3456
Corrections information .....	1-800-479-0688
Grafton County Sheriff .....	1-800-564-6911
Granite State Independent Living .....	1-800-588-5772
Granite State Living Foundation .....	1-800-826-3700
NH AIDS Hotline .....	1-800-752-2347
NH Assistive Technology .....	1-800-932-5837
NH Commission on Disability .....	1-800-852-3405
NH Department of Education .....	1-800-339-9900
NH Department of Labor .....	1-800-272-4353
NH Elderly & Adult Services .....	1-800-442-5640
NH Emergency Planning .....	1-800-852-3792
NH Employment Security .....	1-800-852-3400
NH Fire Academy .....	1-800-371-4503
NH Health & Human Services .....	1-800-852-3345
NH Help Line (24 hour) .....	1-800-852-3388
NH Higher Educational Ass't .....	1-800-525-2577
NH Housing Authority .....	1-800-439-7247
NH Insurance Department .....	1-800-852-3416
NH Public Utilities Commission .....	1-800-852-3793
NH State Library .....	1-800-499-1232
NH State Liquor Commission .....	1-800-543-4664
NH State Police (Emergency line) .....	1-800-525-5555
NH Superior Court .....	1-800-462-9404
NH Veterans Council .....	1-800-622-9230
NH Vocational Colleges .....	1-800-247-3420
NH Workforce Council .....	1-800-772-7001
Senator Bob Smith .....	1-800-922-2230
Support Center for Domestic Violence .....	1-800-774-0544
Tri-County Community Action .....	1-800-552-4617

## STATE OF NEW HAMPSHIRE

Administrative Service .....	271-3201
Agriculture, Department of .....	271-3551
Attorney, General, Office of .....	271-3658
Corrections, Department of .....	271-5600
Education, Department of .....	271-3494
Emergency Health Services .....	271-3311
Environmental Services, Department of .....	271-3503

## TELEPHONE NUMBERS

### STATE OF NEW HAMPSHIRE continued

#### Executive Department

Office of the Governor .....	271-2121
Human Resources, Division of .....	271-2711
Governors Commission of Disability .....	1-800-852-3405
Fish and Game Department .....	271-3421
Health and Human Services .....	1-800-852-3345
Commissioner .....	271-4688
Alcohol and Drug Abuse .....	271-6100
Children and Youth Services .....	271-4714
Human Services, Division of .....	271-4321
Health & Human Services, Office of .....	1-800-852-3345
Elderly and Adult Services .....	1-800-351-1888
Division of Mental Health .....	271-5000
Public Health Services .....	271-4501
Highway Safety Agency .....	271-2131
Human Rights Commission .....	271-2767
Insurance Department .....	271-2261
Labor, Department of .....	271-3176
Wage and Hour .....	1-800-272-4353
Youth Employment .....	271-3179
Occupational Safety & Health Consult .....	271-2024
Workers Compensation .....	271-3176
Legislative Services .....	271-3435
Libraries, Arts & Historical Resources .....	271-2392
State Library .....	271-2144
NH Police Standards & Training Council .....	271-2133
Personnel, Division of .....	271-3261
Public Utilities Commission .....	271-2431

#### Resources and Economic Development

Economic Development, Division of .....	271-2341
Forest and Lands, Division of .....	271-2214
Retirement Department .....	271-3351
Secretary of State .....	271-3242
Transportation, Department of .....	271-3734
Aeronautics Commission .....	271-2551
Public Works and Transportation, Director .....	271-3734
Highway Maintenance, Bureau of .....	271-2693
Municipal Highways, Bureau of .....	271-2107
Treasury .....	271-2621

## UNITED STATES GOVERNMENT SERVICES

Agriculture, Department of	
Animal Damage Control .....	225-1416
Veterinary Services .....	228-0349
Farmers Home Administration .....	224-9597
Soil Conservation Service .....	225-6401
Statistical Reporting Service .....	224-9639
Courts	
Appeals Court – First circuit .....	225-1512
District Court .....	225-1423
Probation, Chief Officer .....	225-1515
Environmental Protection Agency (Boston) .....	617-565-3420
Health, Education & Welfare Department/	
Social Security .....	224-1938
Immigration & Naturalization Services .....	225-0960
Interior Department/Law Enforcement .....	225-1415
Internal Revenue Service	
Federal Tax Forms .....	1-800-829-3676
Federal Tax Information .....	1-800-829-4477
Problem Resolution Office .....	1-800-829-1040
Justice Department	
Drug Enforcement Administration .....	228-9005
Federal Bureau of Investigation .....	225-9201
U. S. Attorney .....	225-1552
U. S. Marshal .....	
Occupational Safety & Health .....	225-1629
Veterans Employment Service .....	224-2589
National Labor Relations Board .....	565-6700
Nuclear Regulatory Commission .....	215-337-5000
Transportation Department	
Federal Highway Administration .....	225-1605
Treasury Department	
Secret Service .....	225-1615
Veterans Administration	
Benefits, Information & Assistance .....	1-800-562-5260



## DIRECTORY

Selectmen's Office .....	744-3220
Selectmen meet 1 <sup>st</sup> and 3 <sup>rd</sup> Thursday 7 p.m. to 10 p.m.	
Every Wednesday 8 a.m. to 12 p.m.	
Secretary Hours:	
Mon.-Fri. 8:00 a.m. to 4:00 p.m.	
Highway Department Garage .....	744-6516
Transfer Station .....	744-6810
Hours:	
Wed.	9 a.m. to 5 p.m.
Sat.	9 a.m. to 5 p.m.
Sun.	12 p.m. to 4 p.m.
Police Department .....	744-6650
Town Clerk/Tax Collector .....	744-3288
Home .....	744-5024
Hours:	
Mon.	9 a.m. to 5 p.m.
Tues.	9 a.m. to 5 p.m.
Thurs.	10 a.m. to 7 p.m.
Fri.	10 a.m. to 5 p.m.
Health Officer/Emergency Management .....	744-8243
Emergency Management Assistant Director .....	744-2994
Alexandria Volunteer Fire .....	744-3165
To Request Emergency Assistance .....	Dial 911
Forest Fire Warden/Fire Permits .....	744-5024
	744-3288
Planning Board .....	744-3220
NH State Police .....	1-800-852-3411
Grafton County Sheriff's Department .....	1-800-564-6911
Hospitals:	
Dartmouth-Hitchcock Medical Center, Lebanon .....	650-5000
Franklin Regional Hospital .....	934-2060
Lakes Region General Hospital .....	524-3211
Speare Memorial Hospital .....	536-1120
Task Force Crisis Line (24 Hour) .....	536-1659